



PARK AVENUE MEMORIAL ELEMENTARY SCHOOL

**140 Park Avenue
Amityville, NY 11701
631 – 565-6300
R. Santiago, Principal**

D. Ricci, Assistant Principal

Parent-Teacher Conferences

Dear Parent or Guardian:

Parent-teacher conferences are scheduled for Tuesday, December 6 and Thursday, December 8. This meeting will offer an opportunity for you to discuss what your child is learning in school, and to ask questions concerning your child’s progress. Sharing information will enable us to provide a learning program that will best meet the needs of the student. Please remember to meet with all of your child’s teachers.

<u>Date</u>	<u>School Hours</u>	<u>Conference Hours</u>
Tuesday, December 6, 2016	7:40 AM – 10:20 AM	11:15 AM – 2:00 PM 6:30 PM – 8:00 PM
Thursday, December 8, 2016	7:40 AM – 10:20 AM	11:15 AM – 2:00 PM 6:30 PM – 8:00 PM

Regular bus service will be in effect for the morning. The buses will leave the school at 10:30 AM for dismissal. NO LUNCH will be served during these early dismissal days. There will also be no extra help or 21st Century Program. We look forward to seeing you in our school. Please have your child return the form below to his/her teacher.

Sincerely,

Robyn Santiago
Principal

Student Name _____

Please meet with your child’s teachers, _____,
on _____ at _____ in room _____.

PLEASE SIGN AND RETURN THE SECTION BELOW

Parent Teacher Conference – December 6 and December 8

_____ Yes, I will be happy to meet with my child’s teacher for a conference at the time suggested.

_____ This time is inconvenient for me. Please reschedule the conference for another time. I suggest _____ as a better time.

Name of Student _____ Class _____

Parent or Guardian Signature _____