



Northeast Elementary School
420 Albany Avenue, Amityville, NY 11701-2584

Dr. Pauline Collins
Principal

Tel: (631) 565-6400

March 20, 2024

Dear Parents/Guardians:

Our 2nd Parent/Teacher Conferences will occur on Tuesday, April 9, 2024 and Thursday, April 18th and Friday, April 19th. Your child's teacher will provide you with an overview of his/her progress and growth since the beginning of school. This is also a valuable opportunity for you to discuss ways in which the school and home can work together for the greater benefit of your child. This year we are offering three conference options. Please check one below.

Conferences will be held on:

Tuesday, April 9, 2024 – 6:00p.m. to 8:00p.m.
Thursday, April 18, 2024 – 12:30p.m. to 3:30p.m.
Friday, April 19, 2024 – 12:30p.m. to 3:30p.m.

Please note that school will be dismissed at 12:10p.m. on Thursday, April 18th and Friday, April 19th. It is very important that you make the necessary child care arrangements to have your child picked up from school on those half days.

Sincerely,

Dr. Pauline Collins
Principal

I have scheduled you to meet with me on:

DATE: _____

TEACHER: _____

TIME: _____

ROOM: _____

PLEASE RETURN THIS PART TO SCHOOL – PARENT/TEACHER CONFERENCES

Name of Child _____

Teacher: _____

Please check one below:

_____ Yes, I shall be happy to meet with you via:

- Telephone
- Zoom
- In Person

_____ No, I will not be able to meet with you at the time suggested. I would like to reschedule.