BOARD OF EDUCATION

Amityville Union Free School District Amityville, NY 11701

Regular Meeting Agenda – May 14, 2014

Park Avenue Memorial Elementary School – Auditorium – 7:00 PM

1. Meeting Called to Order

A. Emergency Exit, No Smoking Statement

*In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where are you are seated. *Smoking is not allowed on school grounds. *As a courtesy, please turn off cell phones and pagers during the meeting.

B. Pledge of Allegiance

C. Community Input Regarding Board Agenda Items Only

2. Board Action Recommended by the Board of Education

A. Approval of Board Minutes

- 1. Draft #1 Regular Meeting January 15, 2014
- 2. Draft #1 Regular Meeting February 12, 2014
- 3. Draft #1 Special Meeting February 26, 2014
- 4. Draft #1 Special Meeting March 5, 2014
- 5. Draft #1 Regular Meeting March 12, 2014
- B. Board Action Recommended by Board Policy Committee None

C. Board Action Recommended by Board of Education

- 1. Establish Date of Annual Reorganization Meeting July 2, 2014
- 2. Approval of Attendance NSSBA Annual Dinner Meeting May 29, 2014
- D. Audit Committee TBA

3. Board Action Recommended by the Superintendent

A. Superintendent – None

B. Personnel

- 1. Appointment: Substitute Food Service Worker Sicignano, T.
- 2. Intentionally Left Blank
- 3. Tenure Appointment Riordan, K.
- 4. Leave of Absence W/O Pay: Special Education Teacher/MS Schmertzler, D.
- 5. FMLA Leave of Absence: ESL Teacher/HS Carlucci, S.
- 6. FMLA & Leave of Absence W/O Pay: Social Studies Teacher/MS O'Hagan, J.
- 7. FMLA & Leave of Absence W/O Pay: ESL Teacher/NW Pariser, R.
- 8. Preferred Eligibility List Appointment: Mathematics Teacher/MS McLaughlin, D.

C. Business and Finance

- 1. Budget Transfers
- 2. Fund Raising
- 3. Use of Facilities
- 4. Health Service Contracts Other Schools

MTK:eb

- 5. Renew Transportation Contract One Year 2014-15 School Year
- 6. Dispose of Fixed Assets
- 7. Accept Donation
- 8. Employee Retirement Reserve Fund
- 9. Worker's Compensation Reserve Fund
- 10. Settlement of Claim

D. Monthly Finance Report

1. Month of March, 2014

E. CSE & CPSE Action/Meetings

- 1. Dove Rehabilitation Services
- 2. Variety Child Learning Center
- 3. St. James Tutoring
- 4. Health Source Group
- 5. East Meadow UFSD
- 6. Marion K. Salomon & Associates
- 7. Gayle E. Kligman Therapeutic Resources
- 8. Bilinguals d/b/a Achieve Beyond
- 9. New York Therapy Placement Services, Inc.
- 10. The Center for Developmental Disabilities, Inc.
- 11. Sensational Development Occupational Therapy
- 12. Little Flower UFSD
- 13. Easter Seals New York, Inc.
- 14. The Therapy Spot

F. Curriculum and Instruction

- 1. Approval of Conferences
- 2. Approval of NW & MS Local Assistance Plans

4. Reports – TBA

- A. <u>Legal Counsel for the District</u>
- B. Superintendent of Schools
- C. Board of Education

APPROVAL OF MINUTES

Agenda Item # 2A 1-5

RESOLUTION: APPROVAL OF DRAFT MINUTES

BE IT RESOLVED, the District Clerk presents the following drafts of minutes for the Board of Education's approval:

- 1. Regular Meeting January 15, 2014
- 2. Regular Meeting February 12, 2014
- 3. Special Meeting February 26, 2014
- 4. Special Meeting March 5, 2014
- 5. Regular Meeting March 12, 2014

BOARD ACTION Agenda Item # 2C - 1

RESOLUTION: ESTABLISH DATE FOR ANNUAL REORGANIZATION MEETING

BE IT RESOLVED that the date of the Annual Organization Meeting of Amityville Union Free School District for 2014 be established as Wednesday, July 2, 2014.

BOARD ACTION Agenda Item # 2C - 2

RESOLUTION: APPROVAL OF ATTENDANCE TO A CONFERENCE

BE IT RESOLVED, that the Board of Education and Acting Superintendent are hereby authorized to attend the Nassau-Suffolk School Boards Association's 55th Annual Dinner Meeting at the Woodbury Country Club in Woodbury, New York on May 29, 2014 at a cost not to exceed \$75.00 per person.

PERSONNEL

AGENDA ITEM

3B-1

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the appointment of the following individual as indicated:

APPOINTMENT: SUBSTITUTE FOOD SERVICE WORKER

AGENDA ITEM#	NAME	SUBJECT	SALARY	EFFECT. DATES
3B-1	Sicignano, Toni	Sub Food	\$12.00 per	5/19/14
		Service Worker	hr.	

The following resolution:

Prepared by: <u>BW</u> Typed by: <u>DM</u>

Acting Superintendent/Designee:

Per

PERSONNEL Agenda Item # 3B - 2

INTENTIONALLY LEFT BLANK

PERSONNEL

AGENDA ITEM

ITEM 3B-3

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the appointment of the following individual as indicated:

TENURE APPOINTMENT: ENGLISH TEACHER

NAME:	RIORDAN, KATHRYN	
Position/Full Time Equivalent:	English Teacher/1.0 FTE	
Tenure Area:	English Teacher	
Effective Date:	08/27/14	
Probationary Period:	08/27/12 - 08/26/14	
Certification Status:	Professional	
*Annual Salary:	Step 10(D) \$76,895.	

^{*}ATA Contract

For Informational Purposes Only; Not a Part of the Appointment:	
Location:	E. W. Miles Middle School
Replacing:	N/A

The following resolution:

Prepared by: <u>BW</u> Typed by: <u>JMO</u>

Acting Superintendent/Designee:

(m)

PERSONNEL

AGENDA ITEM

ITEM 3B-4

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the leave of absence of the following individual as indicated:

LEAVE OF ABSENCE W/O PAY: SPECIAL EDUCATION TEACHER

NAME:	SCHMERTZLER, DEBORAH	
Position/Full Time Equivalent:	Special Education Teacher/1.0 FTE	
Tenure Area:	Special Education Teacher	
Effective Date:	03/22/14 - 06/30/14	
Probationary Period:	09/01/08 - 08/31/01	
Certification Status:	Permanent	
*Annual Salary:	Step 16(E) \$95,518.	

^{*}ATA Contract

For Informational Purposes Only; Not a Part of the Appointment:		
Location:	E. W. Miles Middle School	
Reason:	N/A	

The following resolution:

Prepared by: <u>BW</u> Typed by: JMO

Acting Superintendent/Designee:

(m)

PERSONNEL

AGENDA ITEM

ITEM 3B-5

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the leave of absence of the following individual as indicated:

FMLA LEAVE OF ABSENCE: ESL TEACHER

NAME:	CARLUCCI, SUZANNE	-
Position/Full Time Equivalent:	ESL Teacher/1.0 FTE	
Tenure Area:	ESL Teacher	
Effective Date:	09/02/14 - 12/01/14	
Probationary Period:	09/01/07 - 08/31/10	
Certification Status:	Professional	
*Annual Salary:	Step 9(G) \$83,282.	

^{*}ATA Contract

For Informational Purposes Only; Not a Part of the Appointment:	
Location:	Amityville Memorial High School
Reason:	Medical leave start

The following resolution:

Prepared by: <u>BW</u> Typed by: <u>JMO</u>

Acting Superintendent/Designee:

(Sm)

PERSONNEL

AGENDA ITEM

ITEM 3B-6

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the leave of absence of the following individual as indicated:

FMLA & LEAVE OF ABSENCE W/O PAY: SOCIAL STUDIES TEACHER

NAME:	O'HAGAN, JACLYN	
Position/Full Time Equivalent:	Social Studies Teacher/1.0 FTE	
Tenure Area:	Social Studies Teacher	
Effective Date:	09/022/14 - 02/23/15	
Probationary Period:	09/01/07 - 08/31/10	
Certification Status:	Professional	
*Annual Salary:	Step 9(H) \$85,875.	

^{*}ATA Contract

For Informational Purposes Only; Not a Part of the Appointment:	
Location:	E. W. Miles Middle School
Reason:	Medical leave start

The following resolution:

Prepared by: <u>BW</u> Typed by: <u>JMO</u>

Acting Superintendent/Designee:

6

PERSONNEL

AGENDA ITEM

ITEM 3B-7

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the leave of absence of the following individual as indicated:

FMLA & LEAVE OF ABSENCE W/O PAY: ESL TEACHER

NAME:	PARISER, RACHEL
Position/Full Time Equivalent:	ESL Teacher/1.0 FTE
Tenure Area:	ESL Teacher
Effective Date:	08/27/14 - 06/26/15
Probationary Period:	09/01/08 - 08/31/11
Certification Status:	Professional
*Annual Salary:	Step 7(H) \$80,877.

^{*}ATA Contract

For Informational Purposes Only; Not a Part of the Appointment:	
Location:	Northwest Elementary School
Reason:	Medical leave start date 08/27/14 – 12/01/14

The following resolution:

Prepared by: <u>BW</u> Typed by: <u>JMO</u>

Acting Superintendent/Designee:

PERSONNEL

AGENDA ITEM

ITEM 3B-8

RESOLUTION:

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the appointment of the following individual as indicated:

PREFERRED ELIGIBILITY LIST APPOINTMENT: MATHEMATICS TEACHER

NAME:	MC LAUGHLIN, DINA
Position/Full Time Equivalent:	Mathematics Teacher/1.0 FTE
Tenure Area:	Mathematics Teacher
Effective Date:	05/27/14
Probationary Period:	09/01/08 - 08/31/11
Certification Status:	Permanent
*Annual Salary:	Step 9(F) \$80,621.

^{*}ATA Contract

	For Informational Purposes Only; Not a Part of the Appointment:					
Location:		E. W. Miles Middle School				
Reason:		Replacing Gail Brooks who retired				

The following resolution:

Prepared by: <u>BW</u>
Typed by: <u>JMO</u>

Acting Superintendent/Designee:

BUSINESS

Page 1 AGENDA ITEM 3C-1/1-3C-1/2

BUDGET TRANSFER

WHEREAS the need arises to transfer funds between account codes, and

WHEREAS the Board of Education approves all transfers of funds.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the transfer of funds as indicated below:

These transfers are for the 2013-2014 school year.

5-51	TO:		FROM:	
1.	Contract Services BOE A1010.400.09.1111 To cover invoice from Ray & Associates.	\$13,000	Travel Expense BOE A1010.401.09.1111 Do not anticipate travel expenses for balance of year.	\$13,000
2.	Legal-Hourly General Counsel A1420.402.09.1111 Funds needed for estimated expenses for April, May, and June 2014. Purchase Order #140107	\$30,000	Legal- Hourly Insurance Defense A1420.404.09.1111 To cover expenses for Purchase Order #140107.	\$30,000

Acting Superintendent/Designee:

Prepared by: DL Typed by: DL

BUSINESS AGENDA ITEM Item 3C-2/1

FUND RAISING

WHEREAS, the School District policy requires approval of all fund raising activities.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education of the Amityville UFSD hereby approves the following fund raising activities.

- 01.5	Club	Person Responsible	Activity	School	Purpose	Dates	Time
1	Warriors Yearbook	Mrs. Keaveny	Panoramic Photos	HS	Yearbook	5/15/14 - 6/28/14	Before & After School

Acting Superintendent/Designee:

Typed by: bm

-gr 4/29/14

BUSINESS

AGENDA ITEM Item 3C-3/1 to 3C-3/2

USE OF FACILITIES

WHEREAS, the Amityville UFSD has received requests for use of our facilities, and said requests have been approved by the Building Principal and the Assistant Superintendent for Finance and Operations.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education of the Amityville UFSD hereby approves the use of facilities.

	Organization	Bldg	Location	Dates	Purpose	Time
1	St. Martin of Tours	HS	Softball Field	5/25/14 – 9/7/14	Coed Softball	8:30am – 1:30pm
2	Amityville Head Start	HS	Auditorium	Change date from 5/17/14 – 5/31/14	Benefit Concert	6pm-9pm

Acting Superintendent/Designee:_

Typed by: bm/

4/30/14

BUSINESS

AGENDA ITEM Item 3C-4/1 to 3C-4/3

Health Service Contracts - Other Schools

Whereas, the Amityville UFSD has the financial responsibility for the cost of providing health & welfare Services for Amityville residents who attend private schools and

Whereas, the listed school districts have provided the Amityville School District with Health Service contracts for the students residing in their respective district,

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education authorize payment for Health services for the 2013-14 school year.

	Service	Service Supplied	No. of	Cost per	Total Cost
	Supplied by:	for:	Pupils	Pupil	
1	Uniondale	Kellenberg HS	35	\$611.40	\$21,399.00
	UFSD	St Martin De	$\frac{2}{37}$	\$611.40	\$ 1,222.80
		Porres	37		\$22,621.80
2	Westbury	St Brigid/Our	1	\$815.62	\$ 815.62
	UFSD	Lady of Hope			
3	Hicksville	Our Lady of	1	\$600.02	\$ 600.02
	UFSD	Mercy			
		Holy Family	2	\$600.02	\$ 1,200.04
		Trinity Lutheran	11	\$600.02	\$ 6,600.22
		Holy Trinity	<u>32</u>	\$600.02	\$19,200.64
			46		\$27,600.92

THE BOARD OF EDUCATION AUTHORIZES THE BOARD PRESIDENT AND SUPERINTENDENT TO SIGN THE LISTED CONTRACTS.

Acting Superintendent/Designee:

Prepared by: Sydney Freifelder

Typed by: bm

FOR ACTION

Agenda Item 3C-5

Resolution of Renew Transportation Contracts for One Year for the 2014-15 School Year

to authorize administration to renew the 2013-14 student transportation contracts for one year, for the 2014-15 school year, with the same terms and conditions, except that contract prices shall be increased by <u>the lesser of</u>, the Consumer Price Index (CPI) as set by the New York State Education Department, or 3.0%.

The following Transportation Companies have agreed to renew for one year pursuant to the above:

We Transport
Educational Bus Transportation, Inc. – Regular School Program
Educational Bus Transportation, Inc. – Summer School Program
First Student

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, the Transportation Contract be renewed for one year.

Superintendent/Designee:

4/29/

Prepared by: Sydney Freifelder

Typed by: bm

BOARD OF EDUCATION AMITYVILLE UFSD

REGULAR MONTHLY MEETING - May 14, 2014

BUSINESS

AGENDA ITEM Item 3C-6/1 to 3C-6/6

Motion to Dispose of Fixed Assets

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education approves the disposal of the following fixed assets.

	Description	Model & Serial #	Acquired	Building/D ept	Condition	Dispose
1	2 Overhead Projectors	3M/1700 CJI	Unknown	PA/12 0	Obsolete	recycle
2	TV	RCA/f25216bc	17 years	PA 120	Broken	recycle
3	2VHS VCR	Panasonic PV- 4521&PV- V021	13 years	PA 120	Broken	recycle
4	Mixing Machine	CC60/8252172	School Built	NW/ School Lunch	Not Working leaking	Scrap Metal
5	Slicing Machine	16044	Unknown	NW/ School Lunch	Can't be repaired	Scrap Metal
6	Garbage Can Cleaner		School Built	NW/ School Lunch	Not Working leaking	Scrap Metal

Acting Superintendent/Designee:

Typed by: bm

BUSINESS

AGENDA ITEM 3C-7/1 to 3C-7/2

DONATIONS

WHEREAS, the Amityville UFSD receives donations of funds and /or goods from time to time.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education of the Amityville UFSD hereby accepts with thanks the following donation.

	Name of Donor	Donation	Department	School
1	Kleer -Fax	50 Cartons of filler	Park Ave	Park Ave
		sheets	School	
2	Kiwanis	\$100	NW Garden	Northwest

Acting Superintendent/Designee:

Prepared by: Sydney Freifelder

Typed by: bm

EN 4/29/14

BOARD OF EDUCATION AMITYVILLE UFSD SPECIAL MEETING – APRIL 24, 2014

BUSINESS

Agenda Item #
3C-8

EMPLOYEE RETIERMENT RESERVE FUND

RESOLVED, upon the recommendations of the Superintendent of Schools, the Board of Education approves the transfer of not more than \$350,000, in anticipated unappropriated funds from the 2013-2014 budget to the Employee Retirement System Reserve Fund, effective June 30,2014.

Acting Superintendent/Designee: Prepared by: Sydney Freifelder

Typed by: spf

BUSINESS

Agenda Item # 3C-9 Revised 05/15/14

WORKER'S COMPENSATION RESERVE FUND

RESOLVED, upon the recommendations of the Superintendent of Schools, the Board of Education approves the transfer of not more than \$500,000, in anticipated unappropriated funds from the 2013 – 2014 budget to the Workers' Compensation Reserve Fund, effective June 30, 2014.

Superintendent / Designee:

Prepared by: Sydney Freifelder

Typed by: spf

BUSINESS

Agenda Item #
3C - 10

RESOLUTION:

RESOLVED, upon the recommendation of the Superintendent of Schools, Dr. Mary T. Kelly, the Board of Education hereby approves the settlement of a claim submitted pertaining to a December 26, 2013 incident, in the amount of Two Hundred Eighty-Eight (\$288.00) Dollars to person listed on Attachment A.

Superintendent/Designee:

Prepared and submitted by: S. Freifelder

195194

REPORTS

AGENDA ITEM

Item 3D -1

WHEREAS, the Board of Education is in receipt of financial reports regarding the operation of the school district.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education acknowledge receipt of the following reports for the month of March 2014:

A)	Summary Expenditure Report - General Fund
A1)	Revenue Report
A2)	Collateral Reconciliation Report
B)	Expenditure Report - Federal Fund
C)	Treasurer's Bank Reconciliation Report
D)	Schedule of Bills
	1 Accounts Payable Checks
	2 Trust & Agency Fund Checks
E)	Report from Claims Auditor
F)	School Lunch Report

Acting Superintendent/Designee:

Prepared By: Treasurer/MN

Typed By: HG

CSE & CPSE ACTION/MEETING

Agenda Item # 3E – 1-14

RESOLUTION: APPROVAL OF CONTRACT FOR EDUCATIONAL SERVICES

WHEREAS, the Amityville UFSD is authorized by law to contract for the education of children with disabilities, the CSE of the Amityville School District has recommended the placement of students in the program and the legal counsel of the school district has provided and/or reviewed the contract.

BE IT RESOLVED, upon the recommendation of the Acting Superintendent of Schools, Dr. Mary T. Kelly, that the Board of Education of the Amityville UFSD approves the contract for educational services with the following at the state approved rate(s) and authorizes the Board President to sign the contract:

- 1. Dove Rehabilitation Services
- 2. Variety Child Learning Center
- 3. St. James Tutoring
- 4. Health Source Group
- 5. East Meadow UFSD
- 6. Marion K. Salomon & Associates
- 7. Gayle E. Kligman Therapeutic Resources
- 8. Bilinguals d/b/a Achieve Beyone
- 9. New York Therapy Placement Services, Inc.
- 10. The Center for Developmental Disabilities, Inc.
- 11. Sensational Development Occupational Therapy
- 12. Little Flower UFSD
- 13. Easter Seals New York, Inc.
- 14. The Therapy Spot

Acting Superintendent/Designee: MTK:eb

BOARD OF EDUCATION AMITYVILLE UFSD Regular Monthly Meeting, May 14, 2014

CURRICULUM AND INSTRUCTION

AGENDA ITEM 3F-1/1 through 3F-1/13

RESOLUTION: APPROVAL OF ATTENDANCE TO CONFERENCES

WHEREAS, the Amityville UFSD consistently seeks professional development opportunities related to State and Federal regulations.

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary Kelly, that the Board of Education, Amityville UFSD, Amityville, NY, approves the participation of the following staff members to conferences listed below:

Agenda Item:	Date of Conference:	Participant:	Building/ Dept.	Conference Title:	Reason for Attending:	0.1
1.	5/29/14	Lynn Cesiro	MS	Western Suffolk BOCES Digging Digital:	To keep abreast of new technology and	Cost: \$75.00
2.	5/29/14	Timothy Quinn	HS	Engaging Students	books and procedures for libraries.	
3.	6/30/14	Larry Williams	MS		-	\$75.00
4.	6/30/14	Milton Allen	MS	-	*	\$75.00
5.	6/30/14	Andre Clairborne	NE	-	y 4	\$75.00
6.	6/30/14	William Carmen	PA			\$75.00
7.	6/30/14	Aziz Mazouzi		Custodial and Maintenance Workshop	Additional training for the staff	\$75.00
8.	6/30/14		PA			\$75.00
		Terron Newsome	HS			\$75.00
9.	6/30/14	Frederick Shepherd	HS			\$75.00
10.	6/30/14	Eric Hill	Maintenance			\$75.00
11.	6/30/14	George Williams	Grounds			
12.	6/30/14	John Kelly	NW	-		\$75.00
					T '11	\$75.00
13.	6/30/14	Matt Greiss	HS	Syracuse University Project Advance - SUPA	I will receive training to teach a Public Affairs course next year which students can take for college credit.	\$500.00

Acting Superintendent/Designee:

JKL:lb

Jan X farge 5/1/14

BOARD OF EDUCATION AMITYVILLE UFSD Regular Monthly Meeting, May 14, 2014

CURRICULUM

AGENDA ITEM 3F-2

RESOLUTION: APPROVAL OF THE NORTHWEST ELEMENTARY SCHOOL AND EDMUND W. MILES MIDDLE SCHOOL LOCAL ASSISTANCE PLANS (LAP)

BE IT RESOLVED, upon recommendation of the Acting Superintendent of Schools, Dr. Mary T. Kelly, that the Board of Education approves the attached Local Assistance Plans (LAP) for Northwest Elementary School and Edmund W. Miles Middle School.

Acting Superintendent/Designee:

5/2/14

JKL:lb att: