

BOARD OF EDUCATION MEETING
Amityville Union Free School District, Amityville, NY 11701
Reorganization Meeting Minutes – July 1, 2015

Approved: 08/12/15

OPEN MEETING

The Reorganization Meeting at Park North Administration Building, Board Room was called to order at 7:00 p.m. by Mrs. Becker, District Clerk. Mrs. Becker read the Emergency Exit Statement and led the audience in the Pledge of Allegiance.

IN ATTENDANCE: Dr. Kathleen Corbett
Carolyn Dodd
Terry Fulton
Lisa Johnson
Juan Leon
Ronald A. Moss
Jeannette Santos

AMITYVILLE U F S D
APPROVED
BOARD OF EDUCATION MINUTES
DATE 8/12/15
DISTRICT CLERK SIGNATURE
Eileen Becker

ALSO PRESENT: Dr. Mary T. Kelly, Superintendent of Schools
Mary O'Meara, Assistant Superintendent for Curriculum and Instruction
Diane Castonguay, Assistant Superintendent for Finance and Operations
Karenann Volinski, Director for Data and Instructional Technology
Gary Steffanetta, Esq., Guercio and Guercio, LLP
Oroma Reynolds, Esq., Guercio and Guercio, LLP
Eileen Becker, District Clerk

COMMUNITY: 20

Mrs. Becker turned the meeting over to Mr. Gary Steffanetta, Esq. for Guercio & Guercio, LLP to administer the oath of office to the newly elected Trustees Mrs. Jeannette Santos and Mr. Juan Leon.

ELECTION OF THE PRESIDENT OF THE BOARD

Mr. Steffanetta led the nominations for Office of President of the Board of Education.

Dr. Corbett nominated Terry Fulton; seconded by Ms. Johnson

Mrs. Dodd nominated Ronald A. Moss; seconded by Mr. Leon

Mr. Steffanetta asked if there were any other nominations for President of the Board of Education. The Board unanimously agreed nominations closed for Office of President.

Mr. Steffanetta asked all those in favor of Terry Fulton as President – Mr. Fulton, Dr. Corbett, Ms. Johnson. Those opposed – Mrs. Dodd, Mr. Leon, Mr. Moss and Mrs. Santos. Motion Fails: 3 Yes; 4 No; 0 Abstain.

Mr. Steffanetta asked all those in favor of Ronald A. Moss as President – Mrs. Dodd, Mr. Leon, Mr. Moss and Mrs. Santos. Those opposed – Dr. Corbett, Mr. Fulton, Ms. Johnson. Motion Carries: 4 Yes; 3 No; 0 Abstain

Mr. Steffanetta administers the Oath of Office for the President of the Board of Education to Mr. Moss.

Mr. Steffanetta turned the meeting over to President Moss.

ELECTION OF THE 1ST VICE PRESIDENT OF THE BOARD

President Moss led the nominations for Office of 1st Vice President of the Board of Education.

Mrs. Santos nominated Terry Fulton; seconded by Ms. Johnson.

President Moss asked if there were any other nominations for 1st Vice President of the Board of Education. The Board unanimously agreed nominations closed for Office of 1st Vice President.

President Moss asked all those in favor of Terry Fulton as 1st Vice President – Mr. Fulton, Dr. Corbett, Ms. Johnson, Mr. Moss, Mrs. Santos. Those opposed – Mrs. Dodd. Abstain – Mr. Leon. Motion Carries. Motion Carries 5 yes; 1 no; 1 abstain.

Mr. Steffanetta administers the Oath of Office for the 1st Vice President of the Board of Education to Mr. Fulton.

ELECTION OF THE 2ND VICE PRESIDENT OF THE BOARD

President Moss led the nominations for Office of 2nd Vice President of the Board of Education.

Ms. Johnson nominated Jeannette Santos; seconded by Mr. Moss.

President Moss asked if there were any other nominations for 2nd Vice President of the Board of Education. The Board unanimously agreed nominations closed for Office of 2nd Vice President.

President Moss asked all those in favor of Jeannette Santos as 2nd Vice President – made by Ms. Johnson; seconded by Mrs. Santos. Motion Carries: 7 Yes; 0 No; 0 Abstain.

Mr. Steffanetta administers the Oath of Office for the 2nd Vice President of the Board of Education to Mrs. Santos.

APPOINTMENT OF DISTRICT CLERK

Motion to approve Agenda Item 4A Appointment of District Clerk, Eileen Becker, made by Trustee Johnson; seconded by 2nd Vice President Santos. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

Mr. Steffanetta administers the Oath of Office for District Clerk to Mrs. Becker.

APPOINTMENT OF DEPUTY DISTRICT CLERK

Motion to approve Agenda item 4B Appointment of Deputy District Clerk, Diane Castonguay, made by Trustee Johnson; seconded by 2nd Vice President Santos. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

Mr. Steffanetta administers the Oath of Office for Deputy District Clerk to Mrs. Castonguay.

APPOINTMENT OF CLAIMS AUDITOR

Motion to approve Agenda item 4C Appointment of Claims Auditor, R. S. Abrams, LLP, made by Trustee Johnson; seconded by 2nd Vice President Santos. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

The Oath of Office will be administered at a later date.

APPOINTMENT OF DISTRICT TREASURER

Motion to approve Agenda item 4D Appointment of District Treasurer, Michael Kearns, made by Trustee Johnson; seconded by 2nd Vice President Santos. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

The Oath of Office will be administered at a later date.

APPOINTMENT OF LEGAL COUNSEL

Motion to approve Agenda Items 5A and 5B, Appointment of District Counsel, Guercio and Guercio, LLP as General Counsel and Chief Negotiator made by Trustee Johnson; seconded by 2nd Vice President Santos.

Discussion: Ms. Johnson updated the audience of the process to interview law firms to represent the district. At the request of the Board, the District Clerk received nine sealed requests for legal proposals by the deadline of April 22, 2015. The proposals were opened on April 23, 2015 and reviewed by Ms. Johnson, Mrs. Santos, Mrs. Freifelder and another employee of the district. The individuals reviewed the required specification as listed in the RFP and a chart was compiled and distributed to the board members. The Board met and reviewed all the proposals and extended an invitation

to three law firms to be interviewed by the Board on June 10, 2015. After which a consensus of the board was to retain Guercio & Guercio for the 2015/2016 school year.

Trustee Dodd took a moment to explain why she does not support the proposed legal counsel. Trustee Dodd believes that the other firm interviewed knew how to accomplish the district's goals in a highly professional, timely and a more effective and cost effective manner. As the district moves forward we will need a firm that is more expansive in their practice, handling much more than school law. And lastly Guercio and Guercio have been the district's counsel since 1985 after 30 years Trustee Dodd believes it is time for a change.

Motion Carries: 5 Yes; 1 No (Trustee Dodd); 1 Abstain (Trustee Leon)

Mr. Steffanetta expressed his appreciation of the appointment on behalf of Guercio & Guercio, LLP

APPOINTMENT OF EXTERNAL AUDITOR

Motion to approve Agenda Item 5C Appointment of External Auditor, Cullen & Danowski, LLP, made by Trustee Corbett; seconded by 2nd Vice President Santos. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

The Oath of Office will be administered at a later date.

APPOINTMENT OF INTERNAL AUDITOR

Motion to approve Agenda Item 5D Appointment of Internal Auditor, Nawrocki Smith, made by Trustee Johnson; seconded by 1st Vice President Fulton. Discussion: Mrs. Becker noted the resolution had a typo for the fee for supervisors at \$12 and the agenda has been amended to reflect the correct fee of \$120. Motion Carries: 7 Yes; 0 No; 0 Abstain with the correction indicated.

The Oath of Office will be administered at a later date.

OATH ADMINISTERED TO THE SUPERINTENDENT OF SCHOOLS

Mr. Steffanetta administered the Oath of Office to the Superintendent of Schools, Dr. Mary T. Kelly.

OTHER APPOINTMENTS

Motion to approve Agenda Items 5E through 5FF made by Trustee Johnson; seconded by 1st Vice President Fulton. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

- E. District Finance Counsel
- F. District Publicist
- G. Unemployment Services
- H. Third Party Administrator
- I. Worker's Compensation Services
- J. Substitute Teachers Services
- K. Claims Investigator
- L. Insurance Renewals
- M. Physician to Committee on Special Education
- N. School Physicals
 - 1. School Physician
 - 2. Establish Rates for Physical Examinations
- O. District Sexual Harassment Compliance Officers
- P. Civil Service Hearing Officer
- Q. Superintendent's Hearing Officer
- R. District Emergency Coordinator
- S. District Records Access Officer
- T. District Records Retention & Disposition Officer
- U. Purchasing Agent
- V. Medicaid Compliance Officer

- W. Homeless Liaison
- X. Section 504 Hearing Officer
- Y. Title IX Hearing Officer
- Z. Asbestos Compliance Officer
- AA. Coordinator of Hazardous Materials
- BB. Health & Safety Officer
- CC. Fire Inspector
- DD. Impartial Hearing Officers – Establishment of List
- EE. Board of Registration
- FF. District Mileage Rate

Motion to approve Agenda Items 6A through 6C made by Trustee Johnson; seconded by 1st Vice President Fulton. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

6. DESIGNATIONS

- A. Designation of Official Bank Depositories
 - 1. Chase Manhattan Bank
 - 2. Citi Bank
 - 3. The Bank of New York
- B. Official Newspapers
 - 1. Amityville Record
 - 2. Massapequa Post
- C. Authorized Signatories on Checks

Motion to approve Agenda Items 7A through 7I made by Trustee Johnson; seconded by 1st Vice President Fulton. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

7. AUTHORIZATIONS

- A. Bind Insurance Coverage
- B. BOCES Cooperative Purchasing Program
- C. Bond Registration
- D. Certification of Payrolls
- E. Fiscal Officer for Social Security Reports
- F. Invest District Funds
- G. Opening of Bids
- H. Petty Cash Funds
- I. Bidding Services

Motion to approve Agenda Items 8A through 8E made by Trustee Johnson; seconded by 1st Vice President Fulton. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

8. BONDING OF PERSONNEL

- A. School District Treasurer
- B. Interim Assistant Superintendent for Finance and Operations
- C. Claims Auditor
- D. Superintendent
- E. Other Personnel Covered By A Blanket Bond

Motion to amend Agenda Item 9A to add Maresa Krepil as Teacher/PA to Committee in place of Sandra Parmentier as not Mrs. Parmentier is the Assistant Administrator for Pupil Personnel Services and Special Education and will assume the role on this Committee made by 1st Vice President Fulton; seconded by 2nd Vice President Santos. Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

Motion to approve Agenda Item 9A made by Trustee Johnson; seconded by 1st Vice President Fulton.
Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

9. COMMITTEE APPOINTMENTS

A. Appointment of CSE/CPSE Committees

Motion to approve Agenda Items 9B through 10 made by Trustee Johnson; seconded by 1st Vice President Fulton.
Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

9. COMMITTEE APPOINTMENTS

B. Appointment of Impartial Hearing Officer

C. Resolutions of Due Process Issues Prior to Impartial Hearing

10. FUNDING

A. Stated & Federal Funding

Motion to approve Agenda Item 11A made by 2nd Vice President Santos; seconded by Trustee Johnson.
Discussion: The Policy Committee will consist of President Moss, Dr. Kelly, Trustee Johnson and Trustee Corbett. Motion Carries: 7 Yes; 0 No; 0 Abstain.

11. BOARD OF EDUCATION COMMITTEES

A. Policy Committee

Motion to approve Agenda Item 11B made by 2nd Vice President Santos; seconded by Trustee Johnson.
Discussion: President Moss and Trustee Corbett will continue as members of the Safety Committee. Motion Carries: 7 Yes; 0 No; 0 Abstain.

11. BOARD OF EDUCATION COMMITTEES

B. Safety Committee

Motion to approve Agenda Item 11C made by 2nd Vice President Santos; seconded by Trustee Johnson.
Discussion: 2nd Vice President Santos and Trustee Dodd will continue as members of the Wellness Committee. Motion Carries: 7 Yes; 0 No; 0 Abstain.

11. BOARD OF EDUCATION COMMITTEES

C. Wellness Committee

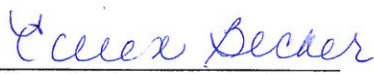
Motion to approve Agenda Item 12 made by Trustee Johnson; seconded by 2nd Vice President Fulton.
Discussion: None. Motion Carries: 7 Yes; 0 No; 0 Abstain.

12. CELL PHONE USE

A. Authorized Personnel

Motion to adjourn Reorganization Meeting at 8:25 p.m. made by President Moss; seconded by 1st Vice President Fulton. Motion Carries: 7 Yes; 0 No; 0 Abstain.

Respectfully submitted,


Eileen Becker, District Clerk