

BOARD OF EDUCATION
Amityville Union Free School District, Amityville, NY 11701
Annual Reorganization Meeting Minutes – July 2, 2018

The Meeting was called to order by Barbara Miller at 7:30 p.m. At Park Avenue North Board Room

IN ATTENDANCE: Carolyn Dodd, Trustee
Juan Leon, Trustee
Laura Pawlewicz, Trustee
Susan Benard-Handler, Trustee, (via webcam)
Allie McDonough, Trustee
Jeannette Santos, Trustee
Terry Fulton, Trustee

ALSO PRESENT: Dr. Mary T. Kelly, Superintendent of Schools
Dr. Lois Etzel, Assistant Superintendent for Curriculum & Instruction
Sydney Freifelder, Interim Assistant Superintendent for Finance & Operations
Carol Polney, Assistant Superintendent for Technology and Administrative Services
Eugene R. Barnosky, Lamb and Barnosky, LLP
Sharon Berlin, Lamb and Barnosky, LLP
Barbara Miller, District Clerk
Robyn Santiago, Principal, Park Avenue Memorial Elementary School
Maria Andreitti, Principal, Amityville Memorial High School
Rose Hutcherson, Assistant Principal, Amityville Memorial High School
John Cardone, Dean, Amityville Memorial High School
Earl Mitchell, Dean of Students, Edmund W. Miles Middle School
Peter Paternostro, Administrator PPS/Special Education/Central Registration
Sandra Parmentier, Assistant Administrator PPS/Special Education/Central Registration
Evan Farkas, Director of Athletics, Physical Education and Health/Nurses
Mary Stephens, Director of English as a New Language and World Language
Bob Claps, President of ATA
Carol Seehoff, Vice President of ATA

AMITYVILLE U.F.S.D.
BOARD OF EDUCATION
DATE 8/18/18
DISTRICT CLERK SIGNATURE
Barbara Miller

COMMUNITY: 20

Barbara Miller, District Clerk led the audience in the Pledge of Allegiance.

OATH OF OFFICE FOR NEWLY ELECTED MEMBERS

The Oath of Office for the newly elected Members of the Board of Education was administered by Sharon N. Berlin, Lamb and Barnosky, LLP followed with the signing of the Oath of Office Book.

1. Jeanette Santos – Term July 1, 2018 – June 30, 2021
2. Juan Leon – Term July 1, 2018 – June 30, 2021

NOMINATIONS FOR PRESIDENT OF THE BOARD OF EDUCATION

Nominations for the President of the Board called, for by Ms. Berlin.

Trustee Carolyn Dodd was nominated by Ms. Pawlewicz, seconded by Ms. Bernard Handler.

Trustee Juan Leon was nominated by Mr. Fulton, seconded by Ms. Santos

A motion was made to close nominations for President by Ms. Pawlewicz, seconded by Mr. Fulton.
Vote: 7 Yes; 0 No; 0 Abstain.

Motion to appoint Carolyn Dodd as President made by Ms. Pawlewicz, seconded by Ms. McDonough.
Motion Carries: 4 Yes (Ms. Pawlewicz, Ms. McDonough, Ms. Dodd, Ms. Bernard Handler); 3 No (Mr. Leon, Mr. Fulton, Ms. Santos); 0 Abstain

Motion to appoint Juan Leon as President made by Mr. Fulton, seconded by Ms. Santos: 3 yes: 4 No.

Vote on Carolyn Dodd carries and was declared Board President.

Carolyn Dodd was administered the Oath of Office for President of the Board of Education by Ms. Berlin and signed the Oath of Office Book.

President Dodd presided for the remainder of the meeting.

B. The Board President called for nominations for the office of 1st Vice President of the Board of Education.

Trustee Juan Leon was nominated by Ms. Santos, seconded by Ms. Pawlewicz .

A motion was made to close nominations for 1st Vice President by Jeanette Santos, seconded by Terry Fulton. All in favor of the nomination: 7 Yes; 0 No; 0 Abstain

Juan Leon was declared 1st Vice President.

Juan Leon was administered the Oath of Office for 1st Vice President of the Board of Education by Ms. Berlin and signed the Oath of Office Book.

The Board President called for nominations for the office of 2nd Vice President of the Board of Education.

Trustee Laura Pawlewicz was nominated by Ms. McDonough, seconded by Ms. Carolyn Dodd .

Trustee Susan Benard-Handler was nominated by Mr. Juan Leon, seconded by Ms. Santos

A motion was made to close nominations for 2nd Vice President by Mr. Fulton., seconded by Ms. Pawlewicz Vote: 7 Yes; 0 No; 0 Abstain.

Vote was called for by the Board President:

All in favor of Laura Pawlewicz: Vote: 4 Yes; 3 No; 0 Abstain

All in favor of Susan Benard-Handler: Vote: 3 Yes; 4 No; 0 Abstain

Laura Pawlewicz was declared 2nd Vice President.

Laura Pawlewicz was administered the Oath of Office for 2nd Vice President of the Board of Education by Ms. Berlin and signed the Oath of Office Book.

APPOINTMENT OF OFFICERS OF THE DISTRICT

Motion to approve Agenda Item 4A Appointment of District Clerk, Barbara Miller made by Ms. Santos; seconded by Ms. Bernard-Handler. Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain. Ms. Miller was administered the Oath of Office by Ms. Berlin; followed with the signing of the Oath of Office Book.

Motion to approve Agenda Item 4B Appointment of Deputy District Clerk, Sydney Freifelder made by Ms. Pawlewicz; seconded by Ms. McDonough. Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain. Ms. Freifelder was administered the Oath of Office by Ms. Berlin; followed with the signing of the Oath of Office Book.

Motion to approve Agenda Items 4C and 4D Appointments of Claims Auditor, Emkay Consulting, LLC (Michael Kearns) and District Treasurer, Valentina Coviello made by Ms. Pawlewicz; seconded by Ms. McDonough. Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain. Mr. Kearns and Ms. Coviello will be administered the Oath of Office at a later date.

The Oath of Office was administered to the Superintendent of Schools, Dr. Mary T. Kelly, by Ms. Berlin; followed by signing of the Oath of Office Book.

OTHER APPOINTMENTS

Motion to approve Agenda Items 5A through 5JJ made by Ms. Pawlewicz; seconded by Ms. McDonough. Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. School Attorney – General Counsel
- B. School Attorney – Labor Counsel
- C. External District Auditor
- D. Internal District Auditor
- E. District Finance Counsel
- F. Financial Advisory Services
- G. District Publicist
- H. Unemployment Services
- I. Third Party Administrator - 403b
- J. Insurance Renewals
- K. District Physician
- L. Bid Maintenance
- M. Architectural/Engineering Services
- N. Affordable Care Act Administration and Consulting

- O. School Food Service Consulting
- P. Athletic Trainer Services
- Q. District Sexual Harassment Compliance Officers
- R. Civil Service Hearing Officer
- S. Superintendent's Hearing Officer
- T. District Emergency Coordinator
- U. District Records Access Officer
- V. District Records Retention & Disposition Officer
- W. Purchasing Agent
- X. Medicaid Compliance Officer
- Y. Medicaid Compliance Administrator
- Z. Homeless Liaison
- AA. Dignity Act Coordinators
- BB. Section 504 Hearing Officer
- CC. Title IX Hearing Officer
- DD. Asbestos Compliance Officer
- EE. Coordinator of Hazardous Materials
- FF. Health & Safety Officer
- GG. Fire Inspector
- HH. Impartial Hearing Officers – Establishment of List
- II. Board of Registration
- JJ. District Mileage Rate

DESIGNATIONS

Motion to approve Agenda Items 6A through 6C made by Ms. Pawlewicz; seconded by Ms. McDonough.
Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. Designation of Official Bank Depositories
 - 1. JPMorgan Chase
 - 2. People's United Bank
 - 3. Empire National Bank
- B. Official Newspapers
 - 1. Amityville Record
 - 2. Massapequa Post
- C. Authorized Signatories on Checks
 - 1. District Treasurer
 - 2. Assistant Superintendent for Finance and Operations

AUTHORIZATIONS

Motion to approve Agenda Items 7A through 7G made by Ms. Pawlewicz; seconded by Ms. McDonough. Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. Bind Insurance Coverage
- B. Bond Registration
- C. Certification of Payrolls
- D. Fiscal Officer for Social Security Reports
- E. Invest District Funds
- F. Opening of Bids
- G. Petty Cash Funds

BONDING OF PERSONNEL

Motion to approve Agenda Items 8A through 8E made by Ms. Pawlewicz; seconded by Ms. McDonough.
Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. School District Treasurer
- B. Assistant Superintendent for Finance and Operations
- C. Claims Auditor
- D. Superintendent
- E. Other Personnel Covered by a Blanket Bond

SPECIAL EDUCATION COMMITTEE APPOINTMENTS

Motion to approve Agenda Items 9A through 9C made by Ms. Pawlewicz; seconded by Ms. McDonough.
Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. Appointment of CSE/CPSE Committee
- B. Appointment of Impartial Hearing Officer
- C. Resolution of Due Process Issues Prior to Impartial Hearing

FUNDING

Motion to approve Agenda Item 10A made by Ms. Pawlewicz; seconded by Ms. McDonough.
Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. State & Federal Funding

BOARD OF EDUCATION COMMITTEES

Motion to approve Agenda Items 11A through 11C made by Ms. Pawlewicz; seconded by Ms. McDonough. Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

- A. Policy Committee: Ms. Dodd, Ms. Bernard-Handler and Mr. Leon.
- B. Safety Committee: Ms. Pawlewicz and Ms. Dodd.
- C. Wellness Committee: Ms. McDonough and Ms. Pawlewicz

CELL PHONE ASSIGNMENT

Motion to approve Agenda Item 12A made by Ms. Pawlewicz; seconded by Ms. McDonough.
Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

A. Authorized Personnel

RE-ADOPTION OF DISTRICT POLICIES

Motion to approve Agenda Item 13A made by Ms. Pawlewicz; seconded by Ms. McDonough.
Discussion: None. Motion Carries: 7 Yes, 0 No; 0 Abstain.

H. BE IT RESOLVED, the Board of Education hereby authorizes the re-adoption and continuation of all District Policies currently approved.

The Reorganizational Meeting adjourned at 7:57 p.m.