

**BOARD OF EDUCATION**  
**Amityville Union Free School District, Amityville, NY 11701**  
**Work Session Minutes – October 4, 2023**  
**Park Avenue Memorial Elementary School | Auditorium**

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*To view/listen to the audio of this meeting, please click [here](#)*

**1. CALL TO ORDER**

The meeting was called to order at 5:36 p.m. by President Lisa Johnson at Park Avenue Memorial Elementary School in Art Room 107.

**IN ATTENDANCE:** Ms. Lisa Johnson, President  
(Trustees) Mrs. Jeannette Santos, 1<sup>st</sup> Vice President  
Mrs. Leslie Kretz, Trustee  
Mr. Juan Leon, Trustee

**ABSENT:** Ms. Carol Seehof, 2<sup>nd</sup> Vice President  
(Trustees) Dr. Terry Fulton, Trustee  
Mr. David Heller, Trustee

**ALSO PRESENT:** Dr. Gina Talbert, Superintendent of Schools  
Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction  
Dr. Bridgette Waite, Assistant Superintendent for Human Resources  
Ms. Olivia Buatsi, Assistant Superintendent for Finance & Operations  
Mr. Christian D. Code, District Clerk  
Ms. Lisa Hutchinson, Esq.- Guercio & Guercio

**EXECUTIVE SESSION**

**Motion to enter** to Executive Session at 5:37 p.m. made by Trustee Kretz and seconded by 1<sup>st</sup> Vice President Santos for the purpose of matters pertaining to particular person's employment history, receive advice from legal counsel

Motion **CARRIED YES: 4 | NO: 0**

**IN ATTENDANCE:** Ms. Lisa Johnson, President  
(Trustees) Mrs. Jeannette Santos, 1<sup>st</sup> Vice President  
Mrs. Leslie Kretz, Trustee  
Mr. Juan Leon, Trustee

**ABSENT:** Ms. Carol Seehof, 2<sup>nd</sup> Vice President  
(Trustees) Dr. Terry Fulton, Trustee  
Mr. David Heller, Trustee

**ALSO PRESENT:** Dr. Gina Talbert, Superintendent of Schools  
Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction  
Dr. Bridgette Waite, Assistant Superintendent for Human Resources  
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Mr. John Sheahan, Esq.- Guercio & Guercio (joined via Zoom at 5:55pm./left at 7:30pm)

**RECONVENE FROM EXECUTIVE SESSION**

There was a consensus of the Board of Education to enter the open meeting at 7:32 p.m.

**IN ATTENDANCE:** Ms. Lisa Johnson, President  
(Trustees) Mrs. Jeannette Santos, 1<sup>st</sup> Vice President  
Mrs. Leslie Kretz, Trustee  
Mr. Juan Leon, Trustee

**ABSENT:** Ms. Carol Seehof, 2<sup>nd</sup> Vice President  
(Trustees) Dr. Terry Fulton, Trustee  
Mr. David Heller, Trustee

**ALSO PRESENT:** Dr. Gina Talbert, Superintendent of Schools  
Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction  
Dr. Bridgette Waite, Assistant Superintendent for Human Resources  
Ms. Olivia Buatsi, Assistant Superintendent for Finance & Operations  
Mr. Christian D. Code, District Clerk  
Mr. John Sheahan, Esq.- Guercio & Guercio

**COMMUNITY:** 10

Legal Counsel was not present.

**A. EMERGENCY EXIT, NO SMOKING STATEMENT**

*\*In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. Smoking is not allowed on school grounds. As a courtesy, please turn off cell phones during the meeting\**

**B. PLEDGE OF ALLEGIANCE**

President Johnson asked everyone to stand for the Pledge of Allegiance.

**C. PRESENTATIONS (Summarized)**

**D. COMMUNITY INPUT REGARDING AGENDA ITEMS ONLY**

**2. BOARD ACTION RECOMMENDED BY THE BOARD OF EDUCATION**

**A. APPROVAL OF BOARD MINUTES**

**B. BOARD ACTION RECOMMENDED BY THE BOARD POLICY COMMITTEE**

**C. BOARD ACTION RECOMMENDED BY THE BOARD OF EDUCATION**

1. Review of Draft Agenda- Monthly Regular Meeting- October 11, 2023

**D. AUDIT COMMITTEE**

**3. BOARD ACTION RECOMMENDED BY THE SUPERINTENDENT OF SCHOOLS**

**A. GENERAL**

**1. ATA Side Letter Agreement**

Motion to approve 3A| 1 by Trustee Kretz, seconded by 1<sup>st</sup> Vice President Santos

Motion **CARRIED YES: 4 | NO: 0**

**B. PERSONNEL**

**1. Personnel Action Report**

Motion to approve 3B| 1 made by Trustee Leon, seconded by 1<sup>st</sup> Vice President Santos

Discussion: *Item #24 on Page 3 should read- “2023-2024 School Year”; The Board of Education asked that the club advisors be presented to the Board in July going forward.*

Motion **CARRIED YES: 4 | NO: 0**

**C. BUSINESS**

**1. Creation of Club: Future Teachers of America**

Motion to approve 3C| 1 by Trustee Leon, seconded by 1<sup>st</sup> Vice President Santos

Motion **CARRIED YES: 4 | NO: 0**

**2. Donation**

Motion to approve 3C| 2 | #1 by Trustee Kretz, seconded by Trustee Leon

Motion **FAILED YES: 3 | NO: 1** (Santos)

**D. FINANCE**

**E. CONTRACTS FOR SPECIAL EDUCATION SERVICES**

**1. Hillcrest Educational Centers, Inc.- Special Education Services Contract 2023/2024**

Motion to approve 3E| 1 by Trustee Leon, seconded by 1<sup>st</sup> Vice President Santos

Motion **CARRIED YES: 4 | NO: 0**

**F. CURRICULUM AND INSTRUCTION**

**1. Conferences & Travel**

Motion to approve 3F| 1 | #1-8 by 1<sup>st</sup> Vice President Santos, seconded by Trustee Leon

Motion **CARRIED YES: 4 | NO: 0**

**4. REPORTS**

**A. Legal Counsel for the District**

**B. Superintendent of Schools (Summarized)**

- 1. Assistant Superintendent for Curriculum & Instruction**
- 2. Assistant Superintendent for Human Resources**
- 3. Assistant Superintendent for Finance & Operations**

**5. COMMUNITY INPUT REGARDING NON BOARD AGENDA ITEMS (Summarized)**

**6. BOARD OF EDUCATION COMMENTS (SUMMARIZED)**

**7. ADJOURNMENT**

Motion to adjourn at 7:47 p.m. by Trustee Kretz, seconded by 1<sup>st</sup> Vice President Santos

Motion **CARRIED YES: 4 | NO: 0**

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Respectfully submitted,

*Minutes recorded & transcribed by:*

Christian D. Code  
District Clerk