

BOARD OF EDUCATION
AMITYVILLE UNION FREE SCHOOL DISTRICT
Amityville, New York 11701
ANNUAL RE-ORGANIZATIONAL MEETING, Monday, July 2, 2012
2012-2013 SCHOOL YEAR
Park Avenue Administration Office – Board Room – 7:00 PM
SUMMARY AGENDA

1. MEETING CALLED TO ORDER

A. Emergency Exit/No Smoking Statement

**In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. *Smoking is not allowed on school grounds. *As a courtesy, please turn off cell phones and pagers during the meeting.*

B. Pledge of Allegiance

C. Community Input Regarding Board Agenda Items Only

2. ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION, & SIGNING OF OATH OF OFFICE BOOK

- | | | |
|---------------------|---|-----------------------------------|
| 1. Nathan King | - | Term July 1, 2012 – June 30, 2015 |
| 2. Jeannette Santos | - | Term July 1, 2012 – June 30, 2015 |

3. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

A. Election of the President of the Board:

1. Nominations called for by District Clerk
2. Taking of the Oath by President

B. Election of the Vice President of the Board:

1. Nominations called for by Board President
2. Taking of the Oath by Vice President

C. Election of the 2nd Vice President of the Board:

1. Nominations called for by Board President
2. Taking of the Oath by 2nd Vice President

4. APPOINTMENT OF OFFICERS OF THE DISTRICT

A. District Clerk

1. Appointment of District Clerk – Judith O’Neill
2. Taking of the Oath by District Clerk

B. Deputy District Clerk of the Board

1. Appointment of Deputy District Clerk - Dr. William Fanning, Interim Assistant Superintendent for Finance & Operations
2. Taking of the Oath by Deputy District Clerk of the Board

C. Claims Auditor

1. Appointment of Claims Auditor – Martin Durschlag
2. Taking of the Oath by Claims Auditor

D. District Treasurer

1. Appointment of District Treasurer – Michael Kearns
2. Taking of the Oath by District Treasurer

E. Superintendent of Schools

1. Taking of the Oath by Superintendent

5. OTHER APPOINTMENTS

- A. School Attorney-General Counsel** – Guercio & Guercio, LLP
- B. School Attorney-Chief Negotiator** – Guercio & Guercio, LLP
- C. External District Auditor** – Cullen & Danowski, LLP
- D. Internal District Auditor** – Nawrocki Smith, LLP
- E. District Sexual Harassment Compliance Officers** – Dr. Kathleen Gulbin, Assistant Superintendent for Curriculum & Instruction and Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources
- F. Asbestos Compliance Officer** – Edward Mercurio, Plant Facilities Administrator
- G. Coordinator of Hazardous Materials** – Edward Mercurio, Plant Facilities Administrator
- H. District Emergency Coordinator** – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations
- I. District Records Access Officer** – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations
- J. District Records Retention & Disposition Officer** – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations
- K. Fire Inspector – Fire Marshall from Suffolk County Fire Marshall’s Office**
- L. Health & Safety Officer** – Edward Mercurio, Plant Facilities Administrator
- M. Impartial Hearing Officers**
- N. Appointment of Medicaid Compliance Officer** – Peter Paternostro, Administrator for Pupil Personnel Services, Special Education and Central Registration
- O. Appointment of Homeless Liaison** – Peter Paternostro, Administrator for Pupil Personnel Services, Special Education and Central Registration
- P. Physician to Committee on Special Education** – Dr. Richard Bebirian
- Q. School Physicals**
 - 1. School Physicians
 - 2. Establish Rates for Physical Examinations
- R. Superintendent’s Hearing Officer & Alternate** – Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources and Dr. Mary Kelly, Assistant Superintendent for Data & Technology
- S. Title IX Hearing Officer** – Anthony Cerullo, Director Physical Education, Health and Athletics
- T. Section 504 Hearing Officer** – Peter Paternostro, Administrator for Pupil Personnel Services, Special Education and Central Registration
- U. Civil Service Hearing Officer** – Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources
- V. Purchasing Agent** – Dr. William Fanning, Interim Assistant Superintendent for Finance & Operations
- W. Insurance Renewals**
- X. Bind Insurance Coverage**
- Y. District’s Finance Counsel** – Hawkins, Delafield & Wood
- Z. School Publicist** – Syntax Communications
- AA. Establishment of District Mileage Rate**
- BB. Appointment of Unemployment Services** – Arnold Standard

- CC. **Appointment of Third Party Administrator IRS Regulation Compliance – Omni Financial Group**
- DD. **Appointment of Administrative Services for Worker’s Compensation – Triad Group, LLC**
- EE. **Appointment of Substitute Teachers – Priority Substitute Service**
- FF. **Appointment of the Board of Registration**
- GG. **Approval of Attendance of Conferences for Board Members**
- HH. **Appointment of Claims Service Bureau**

6. DESIGNATIONS

- A. **Official Bank Depositories**
 - 1. Chase Manhattan Bank
 - 2. Citi Bank
 - 3. The Bank of New York
- B. **Official Newspapers**
 - 1. Amityville Record
 - 2. Massapequa Post
- C. **Authorized Signatories on Checks**

7. AUTHORIZATIONS

- A. **BOCES Eastern Suffolk Cooperative Purchasing Program**
- B. **Bond Registration**
- C. **Certification of Payrolls**
- D. **Fiscal Officer for Social Security Reports**
- E. **Invest District Funds**
- F. **Opening of Bids**
- G. **Petty Cash Funds**
- H. **Authorization of Bidding Services**

8. BONDING OF PERSONNEL

9. CSE/CPSE

- A. **Appointment of CSE/CPSE Committees**
- B. **Appointment of Impartial Hearing Officer**
- C. **Resolution of Due Process Issues Prior to Impartial Hearings**

10. STATE AND FEDERAL FUNDING

11. BOARD OF EDUCATION COMMITTEES

- A. **Policy Committee**
- B. **Safety Committee**
- C. **Wellness Committee**

12. DISTRICT CELL PHONES

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 3 A 1**

**AGENDA ITEM
3 A 1**

ELECTION OF THE PRESIDENT OF THE BOARD FOR 2012-13

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of President of the Board.

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

A motion was made to close nominations by _____ seconded _____

Yes: ___ No: ___ Abstain: ___

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

_____ is declared Board President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for the President of the Board of Education to Board Trustee _____. _____ signed the Oath of Office Book.

President _____ presided for the remainder of the meeting.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 3 B 1**

**AGENDA ITEM
3 B 1**

ELECTION OF THE 1ST VICE PRESIDENT OF THE BOARD FOR 2012-2013

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of 1st Vice President of the Board.

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

A motion was made to close nominations by _____ seconded _____

Yes: ___ No: ___ Abstain: ___

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

_____ is declared 1st Vice President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for 1st Vice President of the Board of Education to Board Trustee _____. _____ signed the Oath of Office Book.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 3 C 1**

**AGENDA ITEM
3 C 1**

ELECTION OF THE 2ND VICE PRESIDENT OF THE BOARD FOR 2012-2013

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of 2nd Vice President of the Board.

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

Trustee _____ was nominated by _____

A motion was made to close nominations by _____ seconded _____

Yes: ___ No: ___ Abstain: ___

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

Trustee _____ Yes: ___ No: ___ Abstain: ___

_____ is declared 2nd Vice President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for 2nd Vice President of the Board of Education to Board Trustee _____. _____ signed the Oath of Office Book.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 4**

**AGENDA ITEM
4 A 1**

APPOINTMENT OF DISTRICT CLERK

BE IT RESOLVED, that Judith O'Neill be appointed as District Clerk of the Amityville Union Free School District for the 2012-13 school year, at an annual salary of \$ _____.

The 2011-12 salary for the District Clerk was \$12,230.

**AGENDA ITEM
4 B 1**

APPOINTMENT OF DEPUTY DISTRICT CLERK

BE IT RESOLVED, that the Interim Assistant Superintendent for Finance and Operations, Dr. William J. Fanning be appointed Deputy District Clerk of the Amityville Union Free School District for the 2012-13 school year, at no additional compensation

The Interim Assistant Superintendent for Finance and Operations acts as the Deputy District Clerk at no additional compensation

**AGENDA ITEM
4 C 1**

APPOINTMENT OF CLAIMS AUDITOR

BE IT RESOLVED, that Martin Durschlag be appointed as Claims Auditor of the Amityville Union Free School District for the 2012-13 school year, at an annual salary of \$ _____.

The 2011-12 salary for the Claims Auditor was \$15,360.

**AGENDA ITEM
4 D 1**

APPOINTMENT OF DISTRICT TREASURER

BE IT RESOLVED, that Michael T. Kearns be appointed as District Treasurer of the Amityville Union Free School District for the 2012-13 school year, at an annual fee of \$21,600.

No change in fee from the 2011-12 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 A – 5 E**

**AGENDA ITEM
5 A**

APPOINTMENT OF SCHOOL ATTORNEY – GENERAL COUNSEL

BE IT RESOLVED that Guercio & Guercio, LLP be appointed general counsel school attorney at an annual retainer fee of \$51,000 with additional remuneration at a rate of \$235 per hour for attorneys and \$115 per hour for paralegal for additional services for the 2012-13 school year.

No change in fees from the 2011-12 school year

**AGENDA ITEM
5 B**

APPOINTMENT OF SCHOOL ATTORNEY – CHIEF NEGOTIATOR

BE IT RESOLVED that Guercio & Guercio, LLP be appointed chief negotiator at an annual retainer fee of \$51,000 with additional remuneration at a rate of \$235 per hour for attorneys and \$115 per hour for paralegals for additional services for the 2012-13 school year.

No change in fees from the 2011-12 school year

**AGENDA ITEM
5 C**

APPOINTMENT OF EXTERNAL DISTRICT AUDITOR

BE IT RESOLVED that Cullen & Danowksi, LLP be appointed external district auditor at an annual retainer fee of \$46,000 which includes two meetings with either the Board or the Audit Committee. If significant additional time is necessary, it will be discussed before additional costs are incurred.

**AGENDA ITEM
5 D**

APPOINTMENT OF INTERNAL DISTRICT AUDITOR

BE IT RESOLVED that Nawrocki Smith, LLP be appointed internal district auditor at an annual retainer fee of \$ [REDACTED] with hourly rates of \$ [REDACTED] for Partners; \$ [REDACTED] for Managers and \$ [REDACTED] for Staff for requested additional services for the 2012-13 school year. These are the same rates for the 2011-12 school year.

**AGENDA ITEM
5 E**

APPOINTMENT OF DISTRICT SEXUAL HARRASMENT COMPLIANCE OFFICERS

BE IT BE IT RESOLVED that the Assistant Superintendent for Curriculum and Instruction, Dr. Kathleen M. Gulbin and the Interim Assistant Superintendent for Human Resources, Dr. Stephen P. Neidell be appointed as District Sexual Harassment Compliance Officers for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 F – 5 K**

APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER

**AGENDA ITEM
5 F**

BE IT BE IT RESOLVED that the Plant Facilities Administrator, Edward Mercurio be appointed as the Asbestos Compliance Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF COORDINATOR OF HAZARDOUS MATERIALS

**AGENDA ITEM
5 G**

BE IT RESOLVED that the Plant Facilities Administrator, Edward Mercurio be appointed as the Coordinator of Hazardous Materials for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF DISTRICT EMERGENCY COORDINATOR

**AGENDA ITEM
5 H**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning be appointed as the District Emergency Coordinator for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF DISTRICT RECORDS ACCESS OFFICER

**AGENDA ITEM
5 I**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning be appointed as the District Records Access Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF DISTRICT RECORDS RETENTION AND DISPOSITION OFFICER

**AGENDA ITEM
5 J**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning be appointed as the District Records Retention and Disposition Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF FIRE INSPECTOR

**AGENDA ITEM
5 K**

BE IT RESOLVED that the Fire Marshall from the Suffolk County Fire Marshall's Office be authorized to conduct fire inspections in all buildings and prepare fire inspection reports in cooperation with Plant Facilities Administrator, Edward Mercurio, and the staff of the Amityville Union Free School for approval of the Superintendent of Schools and submission to the State Education Department.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 L – 5 Q 1**

APPOINTMENT OF HEALTH AND SAFETY OFFICER

**AGENDA ITEM
5 L**

BE IT RESOLVED that the Plant Facilities Administrator, Edward Mercurio be appointed as the Health and Safety Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF LIST OF IMPARTIAL HEARING OFFICERS

**AGENDA ITEM
5 M**

WHEREAS the Regulations of the Commission of Education of the State of New York, Part 200.2(e), July 13, 1998, mandates the establishment of a list of certified names and qualifications of Impartial Hearing Officers, therefore,

BE IT RESOLVED that the names included in the list established and accessible on the New York State Impartial Hearing Officers (IHO) website may serve as Impartial Hearing Officers for the Amityville Union Free School District for the 2012-13 school year on a rotating basis.

APPOINTMENT OF MEDICAID COMPLIANCE OFFICER

**AGENDA ITEM
5 N**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, and the Board of Education authorize the Administrator for Pupil Personnel Services, Special Education and Central Registration, Peter Paternostro, to be appointed Medicaid Compliance Officer with no additional compensation.

APPOINTMENT OF HOMELESS LIAISON

**AGENDA ITEM
5 O**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, and the Board of Education authorize the Administrator for Pupil Personnel Services, Special Education and Central Registration, Peter Paternostro, to be appointed Homeless Liaison with not additional compensation.

APPOINTMENT OF PHYSICIAN TO COMMITTEE ON SPECIAL EDUCATION

**AGENDA ITEM
5 P**

CONTRACT PENDING

APPOINTMENT OF SCHOOL PHYSICIAN

**AGENDA ITEM
5 Q 1**

CONTRACT PENDING

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 Q 2 – 5 U**

ESTABLISHMENT OF SCHOOL PHYSICALS

**AGENDA ITEM
5 Q 2**

CONTRACT PENDING

The annual rates for 2011-2012 were as follows:

1. All pupil physicals done at school including sports programs and work papers at \$15 per physical.
 2. All pupil physicals done in the doctor's office including sports programs and working appers at \$20 per physical.
 3. All employee physicals at \$40 per physical.
 4. Use of ambulance at sports events at \$275 per game.
 5. Tuberculosis tests at \$10 per test.
-
-

APPOINTMENT OF SUPERINTENDENT'S HEARING OFFICER & ALTERNATE

**AGENDA ITEM
5 R**

BE IT RESOLVED that the Interim Assistant Superintendent of Human Resources, Dr. Stephen P. Neidell, be appointed to act as the Superintendent's Hearing Officer and Dr. Mary Kelly, Assistant Superintendent for Data & Technology as the Alternate for the 2012-13 school year, and to report the findings to the Superintendent of Schools for action at no additional compensation.

APPOINTMENT OF TITLE IX HEARING OFFICER

**AGENDA ITEM
5 S**

BE IT RESOLVED that the Director of Physical Education, Health and Athletics, Mr. Anthony Cerullo, be appointed as Title IX Hearing Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF SECTION 504 HEARING OFFICER

**AGENDA ITEM
5 T**

BE IT RESOLVED that the Administrator for Pupil Personnel Services, Special Education and Central Registration, Peter Paternostro, to be appointed Section 504 Hearing Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

APPOINTMENT OF CIVIL SERVICE HEARING OFFICER

**AGENDA ITEM
5 U**

BE IT RESOLVED that the Interim Assistant Superintendent for Human Resources, Dr. Stephen P. Neidell be appointed as Civil Service Hearing Officer for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 V – 5 X**

APPOINTMENT OF PURCHASING AGENT

**AGENDA ITEM
5 V**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be designated as the Purchasing Agent for the 2012-13 school year at no additional compensation as in the 2011-12 school year.

INSURANCE RENEWAL

**AGENDA ITEM
5 W**

BE IT RESOLVED that the Amityville Union Free School District approves the recommendations submitted by BK International Brokers, LTD. For insurance effective July 1, 2012 as follows:

<u>TYPE OF INSURANCE</u>	<u>CARRIER</u>	<u>2011-12 Premium</u>	<u>2012-13 Premium</u>	<u>Change</u>
Property	Philadelphia Insurance	\$ 141,089	\$ 185,714	\$ 44,625
Flood	NFIP	Included	Included	
Boiler & Machinery	Federal Insurance Co.	Included	\$ 3,008	\$ 3,008
General Liability	Market	\$ 129,029	-----	
General Liability	U.S. Specialty Ins. Co.	-----	\$ 129,031	\$ 2
Business Auto	Ins. Corp. of Hanover	\$ 16,516	-----	
Business Auto	Praetorian Ins. Co.	-----	\$ 17,496	\$ 980
Crime Policy*	Travelers	\$ 3,202	\$ 3,236	\$ 216
Umbrella Liability	Amer. Alternative Ins. Co.	\$ 47,500	-----	
Umbrella Liability	Castle Point Ins. Co.	-----	\$ 49,680	\$ 2,180
Excess Umbrella	Great American	\$ 22,400	\$ 23,650	\$ 1,250
School Board Liability	AIG	\$ 25,170	-----	
School Board Liability	National Union (Chartis)	-----	\$ 30,996	\$ 5,826
Excess Workers' Comp	Safety Nat'l Casualty Corp.	\$ 68,445	-----	
Excess Workers' Comp	Star Ins. Co.	-----	\$ 61,551	\$ (6,894)
Excess Employer's Liability	United States Liability Inc	\$ 6,020	-----	
Excess Employer's Liability	Capital Indemnity	-----	\$ 6,020	\$ --
	TOTAL FOR ALL POLICIES	\$ 459,371	\$ 510,382	\$ 51,011

The Board of Education authorizes the Board President to sign the listed insurance contracts where required.

AUTHORIZATION FOR BIND INSURANCE COVERAGE

**AGENDA ITEM
5 X**

BE IT RESOLVED that the Superintendent of Schools, Dr. John R. Williams be authorized to Bind Insurance Coverage on behalf of the Amityville UFSD within the budgetary appropriates after consultation with Interim Assistant Superintendent for Finance & Operations, Dr. William J. Fanning and District Legal Counsel, Guercio & Guercio, LLP.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 Y – 5 DD**

APPOINTMENT OF DISTRICT'S FINANCE OR BOND COUNSEL

**AGENDA ITEM
5 Y**

BE IT RESOLVED that the firm of Hawkins, Delafield & Wood be designated Finance or Bond Counsel to the Amityville Union Free School District for the 2012-13 school year.

The fee structure is based upon the size of the note issued. At \$5,000,000 the fee is \$5,000; at \$10,000,000 the fee is \$7,150; with \$350 added for each additional \$1,000,000. The fee for other amounts is pro-rated accordingly.

Hawkins, Delafield & Wood has not proposed any change in its fee structure from 2010-2011.

APPOINTMENT OF DISTRICT PUBLICIST

**AGENDA ITEM
5 Z**

BE IT RESOLVED that Syntax Communications be designated publicist services and basic web support services for the 2012-13 school year through Western Suffolk BOCES under COSER 6350 at an annual estimated BOCES fee of \$67,500.

ESTABLISHMENT OF DISTRICT MILEAGE RATE

**AGENDA ITEM
5 AA**

BE IT RESOLVED that the mileage reimbursement rate be set at \$0.555 for the 2012-13 school year. This is the same rate for the 2011-12 school year.

ESTABLISHMENT UNEMPLOYMENT SERVICES

**AGENDA ITEM
5 BB**

CONTRACT PENDING

APPOINTMENT OF THIRD PARTY ADMINISTRATOR IRS REGULATION

**AGENDA ITEM
5 CC**

CONTRACT PENDING

APPOINTMENT OF ADMINISTRATIVE SERVICES WORKER'S COMPENSATION

**AGENDA ITEM
5 DD**

BE IT RESOLVED that the Amityville Union Free School District accepts the proposed Contract for Administrative Services for Worker's Compensation from Triad Group, LLC for a fee of \$32,750 for the 2012-13 school year. This is the same rate for the 2011-12 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 5 EE – 5 HH**

APPOINTMENT OF PRIORITY SUBSTITUTE SERVICE

**AGENDA ITEM
5 EE REV**

BE IT RESOLVED that the Amityville School District designates the Priority Substitute Service for substitute teachers for a fee of \$15,800 for the 2012-13 school year. This is the same rate for the 2011-12 school year.

APPOINTMENT OF BOARD OF REGISTRATION

**AGENDA ITEM
5 FF**

BE IT RESOLVED that pursuant to Section 2014.2 of the Education Law, the following qualified voters of the district are appointed to the Board of Registration for the Amityville Union Free School District for 2012-13 at a rate of \$12.50 per hour:

Delores Quintyne Ryann Brown Julie Caturani Earline Dixon

BE IT FURTHER RESOLVED the appointment of Board of Registration names Marianne Guglieri and Barbara Miller as Amityville UFSD employees do not receive additional compensation as these duties are performed during their regular work day.

APPROVAL OF ATTENDANCE OF CONFERENCES FOR BOARD MEMBERS

**AGENDA ITEM
5 GG**

RESOLVED, that attendance by members of the Board of Education at meetings of the New York State School Boards Association, National School Board Association, Nassau-Suffolk School Boards Association, legislative hearings and workshops are approved by the Board of Education for the 2012-13 school year.

APPROVAL CLAIMS SERVICE BUREAU

**AGENDA ITEM
5 HH**

BE IT RESOLVED that the Amityville School District designates the Claims Service Bureau for an annual fee of \$1,000 and \$65 per hour as claims are investigated plus allocated expenses in excess of \$100 for the 2012-13 school year. This is the same rate for the 2011-12 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 6**

**AGENDA ITEM
6 A**

DESIGNATION OF OFFICIAL BANK DEPOSITORIES

BE IT RESOLVED that Chase Manhattan Bank, Citi Bank and Bank of New York are designated as the official bank depositories for the 2012-13 School Year for the following accounts:

Chase Manhattan Bank

- General Fund Money Market Account
- General Fund Premier Aggregator Money Market
- School Lunch Fund Checking Account
- Federal Fund Checking Account
- Net Payroll Account
- Capital Fund Checking Account
- Capital Fund Premier Aggregator Money Market
- Bill Paying Account
- HS Extra Classroom Activity Fund Checking Account

Citi Bank

- Trust and Agency Fund Checking Account
- MS Extra Classroom Activity Fund Checking Account

The Bank of New York

- Depository Account for Investment Collateral

JPMorgan Chase

- Depository Account for Investment Collateral

**AGENDA ITEM
6 B**

DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED the approval of Designation of Official Newspapers be Amityville Record, Massapequa Post. As an option alternate from time to time Newsday.

**AGENDA ITEM
6 C**

DESIGNATION OF AUTHORIZED SIGNATORIES ON CHECKS

BE IT RESOLVED the Board of Education designates the District Treasurer, Michael T. Kearns and Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning as authorized signatories on checks for the 2012-13 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 7 A - 7 F**

**AUTHORIZATION FOR BOCES EASTERN SUFFOLK COOPERATIVE
PURCHASING PROGRAM**

**AGENDA ITEM
7 A**

BE IT RESOLVED that the Interim Assistant Superintendent for Finance and Operations, Dr. William Fanning, be authorized to participate in the Eastern Suffolk BOCES Cooperative Purchasing Program for the 2012-13 school.

AUTHORIZATION BOND REGISTRATION

**AGENDA ITEM
7 B**

BE IT RESOLVED that the District Clerk, Judith O'Neill, be designated to act as Bond Registration Agent for handling transfers of various outstanding bonds which may be transferred from coupon-bearing bonds for the 2012-13 school year at no additional compensation.

AUTHORIZATION CERTIFICATION OF PAYROLLS

**AGENDA ITEM
7 C**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be authorized to certify payroll for the 2012-13 school year at no additional compensation.

AUTHORIZATION FISCAL OFFICER FOR SOCIAL SECURITY REPORTS

**AGENDA ITEM
7 D**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be authorized to act as fiscal officer for the social security reports for the 2012-13 school year at no additional compensation.

AUTHORIZATION INVEST DISTRICT FUNDS

**AGENDA ITEM
7 E**

BE IT RESOLVED that the District Treasurer, Michael T. Kearns, be authorized to invest district funds in accordance with policy established by the Board of Education.

AUTHORIZATION OPENING OF BIDS

**AGENDA ITEM
7 F**

BE IT RESOLVED that the Interim Assistant Superintendent of Finance and Operations, Dr. William J. Fanning, be designated as the person responsible for the opening of bids.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 7 G – 7 H**

**AGENDA ITEM
7 G**

AUTHORIZATION PETTY CASH FUNDS

BE IT RESOLVED that the following Petty Cash Funds be authorized for the 2012-13 school year:

<u>LOCATION</u>	<u>AMOUNT</u>	<u>PERSON RESPONSIBLE</u>
Northeast Elementary School	\$100	Principal
Northwest Elementary School	\$100	Principal
Park Avenue Memorial Elementary School	\$100	Principal
Edmund W. Miles Middle School	\$100	Principal
Amityville Memorial High School	\$100	Principal
Central Administration Office	\$100	Office of the Superintendent
Central Administration Office	\$100	Interim Assistant Superintendent for Finance and Operations
School Lunch Manager	\$100	Manager

**AGENDA ITEM
7 H**

AUTHORIZATION BIDDING SERVICES

BE IT RESOLVED that Educational Data Services, Inc. (EDS) be awarded a contract to provide cooperative bidding services at an annual fee of \$9,000 for the 2012-13 school year. The same fee as 2011-12 school year.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 8**

**AGENDA ITEM
8**

BONDING OF PERSONNEL

BE IT RESOLVED that the individuals holding the named positions be bonded for the 2012-13 school year as follows:

School District Treasurer	\$1,000,000
Interim Assistant Superintendent for Finance and Operations	\$1,000,000
Claims Auditor	\$1,000,000
Superintendent of Schools	\$1,000,000
All other personnel covered by a blanket bond	\$100,000

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 9 A**

**AGENDA ITEM
9 A**

APPOINTMENT OF CSE/CPSE COMMITTEES

BE IT RESOLVED that the following named individuals be appointed to serve as members of the CSE/CPSE Committees on Special Education for the 2012-13 school year as follows

<u>NAME</u>	<u>POSITION</u>	<u>MEMBER</u>
Peter Paternostro	Administrator for Special Education, Pupil Personnel Services and Central Registration	Chairperson
Bruce Kollmar	Chairperson, CSE/CPSE	Chairperson
S. Parmentier	Psychologist	Chairperson of Sub-Committee
Deborah Becker	Psychologist	Chairperson of Sub-Committee
Heather Bausano	Psychologist	Chairperson of Sub-Committee
Nicola Beckles	Psychologist	Chairperson of Sub-Committee
Sandra Gomez	Psychologist	Chairperson of Sub-Committee
Mary Postiglione	Psychologist	Chairperson of Sub-Committee
Sarah Sammis	Psychologist	Chairperson of Sub-Committee
Jack Agostino	Teacher	Special Education Coordinator
Latessa Clairborne	Teacher	Special Education Coordinator
Sandra Parmentier	Teacher	Special Education Coordinator
Dr. Richard Bebirian	Additional Member	Physician
Barbara Spizzirri	Additional Member	Parent Member
Tanya Abney	Additional Member	Parent Member
Mildred Burgess	Additional Member	Parent Member
John Smith	Additional Member	Parent Member
Cynthia Howell	Additional Member	Parent Member
Kathy Caulfield	Additional Member	Parent Member
Keysha Ellerby	Additional Member	Parent Member
Lori Fontana	Additional Member	Parent Member

AND WHEREAS authorization to designate or assign teachers to be granted to the Chairperson of the Committee as needed.

In addition to the above listed appointment, individuals who fulfill the following qualifications shall be members of this committee:

- a) A certified or licensed professional designated by the agency that is responsible for the child from ages birth through two in the early intervention systems (within the county), if any; and
- b) A certified or licensed professional designated by the county, and
- c) The parents or legal guardian of the child with a disability or suspected of having a disability, and
- d) A regular education teacher (if the child is, or may be, participating in the regular education environment), and
- e) A special education teacher, or related service provider, of the child.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 9 B - C**

**AGENDA ITEM
9 B**

APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, the Board of Education authorizes the Board President to appoint an impartial hearing officer for the due process hearings for the 2012-13 school year.

**AGENDA ITEM
9 C**

RESOLUTION OF DUE PROCESS ISSUES PRIOR TO IMPARTIAL HEARINGS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, Dr. John R. Williams, and the Board of Education authorize the Administrator for Pupil Personnel Services, Special Education and Central Registration, Peter Paternostro, to resolve due process complaints prior to the commencement of impartial hearings.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 10**

**AGENDA ITEM
10**

FUNDING

STATE AND FEDERAL FUNDING

BE IT RESOLVED, from time to time annual outside funding becomes available to the Amityville Union Free School District through Federal and State legislative acts, including, but not necessarily limited to:

- Individuals with Disabilities Education Improvements Act (IDEA)
 - Section 611
 - Section 619
- Consolidated Title Grants, including but not necessarily limited to
 - Title I, Parts A & D
 - Title II, Part A
 - Title III, Part A, LEP
 - Sig Grant
- Race To The Top
- Teachers of Tomorrow
- Amityville Project Moving from Hopelessness to Helpfulness, Compass
- Etc., and

WHEREAS application for such funding requires action by the Board of Education – both to apply for and to accept these funds,

THEREFORE BE IT RESOLVED that the Board of Education of the Amityville Union Free School District authorizes and empowers the Superintendent of Schools, Dr. John R. Williams, to apply for such funding for the 2012-13 school year. However, only the Board of Education shall accept such funding and the Superintendent shall provide the Board of Education with all documentation and information in an expeditious manner for the Board of Education to properly discharge its official duties regarding accepting such funding.

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 11**

**AGENDA ITEM
11 A**

ESTABLISHMENT OF POLICY COMMITTEE

BE IT RESOLVED the following named individuals be appointed to serve as members of the Policy Committee for the 2012-13 school year for the purpose of reviewing the District Policy Manual and initiated updates and revisions in compliance with the New York State School Law for approval of the Board of Education.

Dr. Kathleen M. Gulbin	Assistant Superintendent for Curriculum and Instruction
Dr. Mary T. Kelly	Assistant Superintendent for Data and Technology
Dr. Stephen P. Neidell	Interim Assistant Superintendent for Human Resources
Dr. William J. Fanning	Interim Assistant Superintendent for Finance and Operations

**AGENDA ITEM
11 B**

ESTABLISHMENT OF SAFETY COMMITTEE

BE IT RESOLVED the following named individuals be appointed to serve as members of the Safety Committee for the 2012-13 school year.

Edward Mercurio	Plant Facilities Administrator	Sandra Whitney	Teacher, MS
Robert Claps	ATA President	Lynda Mussen	Teacher, MS
John Ammirati	Teacher, HS	TBD	Teacher, PA
Patricia Meisser	Teacher, NW	Nicole Lanser	Teacher, NE

**AGENDA ITEM
11 C**

ESTABLISHMENT OF WELLNESS COMMITTEE

BE IT RESOLVED the following named individuals be appointed to serve as members of the Wellness Committee for the 2012-13 school year.

Anthony Cerullo, Co Chair	Director, Physical Education, Health and Athletics
Dr. Scott Andrews	Principal, HS
Dr. Shirley Martin	Interim Principal, NW
Pauline Collins	Principal, NE
Kathy Nardi	Nurse, NW
Carol Bosch	Nurse, MS
Patricia Johnson	Nurse, PA
Lou Ann Dell'Isola	Nurse, NE
Bernadette Kraljic	Teacher
John Cardone	Teacher

**BOARD OF EDUCATION
AMITYVILLE UFSD
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2012
SECTION 12**

**AGENDA ITEM
12**

ASSIGNMENT OF CELL PHONES FOR DISTRICT EMPLOYEES

BE IT RESOLVED the list of employees be issued district cell phones for the 2012-13 school year for the purpose of their official employment responsibilities as follows:

The following actually have phones:

- Dr. John R. Williams, Superintendent of Schools
- Ms. Pauline Collins, Northeast Elementary School Principal
- Mr. Tony Cerullo, Director of Physical Education, Health and Athletics
- TBD, Athletic Director and additional 3 phones for coaches as needed
- Mr. David Becker, Maintenance Foreman
- Mr. Tony Lefko, Grounds Foreman
- Mr. Anthony Tolliver, District Messenger
- Mr. Chris Roth, Summer Athletics
- Mr. Peter Paternostro, Administrator for Pupil Personnel Services, Special Education and Central Registration

The following have phone available to them on an on need basis:

- Dr. Kathleen Gulbin, Assistant Superintendent for Curriculum & Instruction
- Dr. William Fanning, Interim Assistant Superintendent for Finance & Operations
- Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources
- Dr. Shirley Martin, Northwest Elementary School Interim Principal
- Ms. Michele Darby, Edmund W. Miles Middle School Principal
- Mr. Scott Bullis, Park Avenue Memorial Elementary School Principal
- Dr. Scott Andrews, Amityville Memorial High School Principal
- Ms. Judith O'Neill, District Clerk
- Board of Education President

If the Grant for the 21st CCLC is approved:

21st CCLC Liaisons at EWMMS and PAMES