

Board of Education
Amityville Union Free School District
Amityville, NY 11701
Special Meeting Minutes – October 3, 2012
Park Avenue Elementary School – Auditorium – 7:00 PM

LOCATION: Park Avenue Memorial Elementary School - Auditorium

IN ATTENDANCE: President Juliet Jordon-Thompson Vice President Lisa Johnson
2nd Vice President Ron Moss Trustee Michele Sikhrangkur
Trustee Jeannette Santos Trustee Nathan King
Trustee Mark Epps

ALSO IN ATTENDANCE: Dr. John R. Williams, Superintendent of Schools
Dr. Kathleen Gulbin – Asst. Supt. Curriculum & Instruction
Dr. William Fanning-Interim Asst. Supt. Finance & Operations
Dr. Mary Kelly-Asst Supt. Technology
Dr. Stephen Neidell-Interim Asst. Supt. Human Resources

NOT IN ATTENDANCE: Judith O’Neill, District Clerk

1. **MEETING CALLED TO ORDER** by President Jordon-Thompson at 7:05 PM.

A. Emergency Exit, No Smoking Statement

**In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where are you are seated. *Smoking is not allowed on school grounds. *As a courtesy, please turn off cell phones and pagers during the meeting.*

B. Pledge of Allegiance

President Jordon-Thompson appointed Vice President Johnson as District Clerk Pro Tem.

Before proceeding with the agenda, Dr. Fanning introduced Rene Bloom, the new Director of the School Lunch Program. She gave a brief synopsis about her first few weeks at the school. The Board welcomed her.

Mr. Scott Perry discussed rodent and insect control in the buildings. President Jordon-Thompson said that the Board expects a written report from Mr. Perry when he completes the job.

C. Community Input Regarding Board Agenda Items Only - None

2. **BOARD ACTION RECOMMENDED BY THE BOARD OF EDUCATION**

A. Approval of Board Minutes – None

B. Board Policy Committee

1. 1st Reading – District Credit Card Policy

President Jordon-Thompson explained that prior to adopting a new policy, there must be three readings. This is the first reading. In response to a question from Vice President Johnson, Dr. Williams said that the credit card would be kept in a secure place. Trustee Santos asked for an explanation of the RFP. Dr. Fanning explained that this policy is a modification of the template for school boards. Ours is more restrictive to minimize possible risks. One of the things we are considering is a form submitted by the purchasing agent. The form will act like a purchase order.

C. Board Action

1. Approval of Education Law §913 Examination

MOTION to APPROVE Agenda Item 2C-1 made by Vice President Johnson, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

2. Review Draft of Regular Agenda for October 10, 2012

3A-1 – 2nd Vice President Johnson asked if the evaluators are the same as last year with a different name this year. Dr. Williams said that this company is the successor company. 3B-2 – 2nd Vice President Johnson asked for more information. Dr. Kelly said that it would take some time to set up an ROTC Program and it would be a considerable expense. We are investigating another program called STAR (Students Taking Active Roles). It is affiliated with the U.S. Army and is not related to recruitment. There seems to be a lot of interest among the students and it would be open to high school students as well as middle school students. Trustee King said that it is designed to run like a club and not a military structure. It is admirable but I don't think it would work here. President Jordon-Thompson said that this is an attempt to bring an activity to students to help them fine tune their leadership skills. We will look into it. Trustee Sikhrangkur said that she would like to hear from Mr. Moss since he had attended the meeting. Mr. Moss said that it would be a positive for our children. It will deal with leadership abilities. Nothing like this has ever been available to our children. Vice President Johnson said that she felt that it would be good for the students. Then she asked about 3B-7 – 3B-25 -when will we get the names for these positions? Dr. Williams said you will get them on Friday in your packets. We like to use Intentionally Left Blank so that we don't have to go back and renumber everything. Vice President Johnson asked whether or not we send reminders to schools about the deadline for transportation requests. Dr. Fanning said we don't send reminders but we have considered it to avoid problems. Vice President Johnson said that at least we can say that we did notify your school and it is up to your school to notify you of the deadline. It is also posted on the website and the school calendar. Trustee Sikhrangkur said I don't have a problem doing that but I have a problem setting a precedent because it is not an obligation of the District. It is the rule everywhere and private schools know it and they do tell their parents about the deadline. I want it on the record that it is not an obligation of the District and not doing it should not give more credibility to late applications. Trustee Santos agreed.

3C-5 – Dr. Fanning explained that BOCES has solicited price quotations from translators and in order for us to participate in the BOCES Program, the Board has to make a resolution to become part of that process so that you will be able to use one or more of those contractors if you chose to do so.

3C-3/5 - Vice President Johnson asked about the lunch program with the Girl Scouts. Dr. Williams explained that there are two separate programs run by Girl Scouts – one during lunch and one after school. Amityville does not have a Girl Scout Troop and all the activities are Girl Scout activities.

D. Audit Committee – *See separate Audit Committee Minutes.*

3. BOARD ACTION RECOMMENDED BY THE SUPERINTENDENT

A. Superintendent – None

B. Personnel

1. Appointment: Increase in FTE Spanish Teacher/HS – Hernandez-Belarj, A.

MOTION to APPROVE Agenda Item 3B-1 made by 2nd Vice President Moss, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

2. Intentionally Left Blank

C. Business and Finance

1. Use of Facilities – Items 1 through 2

MOTION to APPROVE Agenda Item 3C-1 made by 2nd Vice President Moss, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

D. Monthly Finance Report – None

E. CSE & CPSE Action/Meetings/Educational Service Contracts – None

F. Curriculum and Instruction

1. Approval of Conferences – Items 1 through 12

MOTION to APPROVE Agenda Item 3F-1 made by 2nd Vice President Moss, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

2. Approval of Curriculum Writings for ELA – Items 1 through 7

MOTION to APPROVE Agenda Item 3F-2 made by 2nd Vice President Moss, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

4. REPORTS

A. Legal Counsel for the District – None

B. Superintendent of Schools – None

C. Board of Education – None

MOTION to RECESS to EXECUTIVE SESSION at 9:16 PM for Employment History of Particular Person made by 2nd Vice President Moss, seconded by Trustee Santos. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

Respectfully submitted,

Vice President Johnson, District Clerk Pro Tem

LOCATION: Park Avenue Memorial Elementary School - Auditorium

IN ATTENDANCE: President Juliet Jordon-Thompson Vice President Lisa Johnson
2nd Vice President Ron Moss Trustee Michele Sikhrangkur
Trustee Jeannette Santos Trustee Nathan King
Trustee Mark Epps

ALSO IN ATTENDANCE: Dr. John R. Williams, Superintendent of Schools
Dr. Kathleen Gulbin – Asst. Supt. Curriculum & Instruction
Dr. William Fanning-Interim Asst. Supt. Finance & Operations
Dr. Mary Kelly-Asst Supt. Technology
Dr. Stephen Neidell-Interim Asst. Supt. Human Resources
Mr. Alan Yu, Coughlin Foundotos Cullen & Danowski, LLP

At this point, the Audit Committee met with Mr. Alan Yu to discuss the financial pages. (see separate minutes)

Dr. Kelly, Dr. Gulbin, Dr. Neidell, Dr. Fanning left at 11:20 PM

ACTION TAKEN: None

During Executive Session, there was an Audit Committee Meeting. See separate minutes.

Respectfully submitted,

Vice President Johnson, District Clerk Pro Tem

Special Meeting Minutes - October 3, 2012

MOTION to RESUME Open Session at 11:32 PM made by 2nd Vice President Moss, seconded by Trustee Santos. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

LOCATION: Park Avenue Memorial Elementary School - Auditorium

IN ATTENDANCE: President Juliet Jordon-Thompson Vice President Lisa Johnson
 2nd Vice President Ron Moss Trustee Michele Sikhrangkur
 Trustee Jeannette Santos Trustee Nathan King
 Trustee Mark Epps

ALSO IN ATTENDANCE: Dr. John R. Williams, Superintendent of Schools

MOTION to ADJOURN Special Meeting at 11:33 PM made by 2nd Vice President Moss, seconded by Trustee Santos. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

Respectfully submitted,

Vice President Johnson, District Clerk Pro Tem