

Board of Education
Amityville Union Free School District
Amityville, NY 11701

ANNUAL RE-ORGANIZATIONAL MEETING – Monday, July 2, 2012
Park North Administration Building – Board Room – 7:00 PM

LOCATION: Park Avenue Administration Building – Board Room

IN ATTENDANCE: Michele Sikhrangkur Juliet Jordon-Thompson
 Lisa Johnson Nathan King
 Ron Moss Jeannette Santos

ABSENT: Mark Epps

OTHERS IN ATTENDANCE: Dr. John R. Williams-Superintendent of Schools
 Dr. William Fanning-Asst. Supt. Finance & Operations
 Dr. Kathleen Gulbin – Asst.Supt. Curriculum & Instruction
 Dr. Stephen Neidell-Interim Assist. Supt. Human Resources
 Mr. Gregory Guercio, Esq. – Guercio & Guercio
 Mr. Ed Mercurio-Plant Facilities Administrator

ABSENT: Dr. Mary Kelly-Assistant Supt. Technology

CLERK IN ATTENDANCE: Mrs. Judith O’Neill/District Clerk

COMMUNITY: 10 members present.

1. Meeting Called to Order by Gregory Guercio at 7:03 PM.

A. **Emergency Exit/No Smoking Statement** - *In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. Smoking is not allowed on school grounds. Please turn off all communication devices during the business of the Board of Education.*

B. **Pledge of Allegiance** – The Board, Administration and attendees recited the Pledge of Allegiance.

C. **Community Input Regarding Board Agenda Items Only** – Comments followed the nominations for Board Officers.

2. Administer Oath of Office to the Newly Elected Members of the Board of Education and Signing of Oath of Office Book

1. Nathan King - Term July 1, 2012 – June 30, 2015

2. Jeannette Santos - Term July 1, 2012 – June 30, 2015

Mr. Gregory Guercio administered the Oath of Office to Nathan King and Jeannette Santos

3. Election of Officers of the Board of Education

A. Election of the President of the Board:

1. Nominations called for by Mr. Gregory Guercio

Juliet Jordon-Thompson was nominated for President of the Board by Michele Sikhrangkur. Lisa Johnson seconded the nomination. Lisa Johnson was nominated for President of the Board by Jeannette Santos. Lisa Johnson declined the nomination.

Motion CARRIED for Juliet Jordon-Thompson as President of the Board of Education – 5 Yes, 1 No (Jeannette Santos voted no.), 0 Abstain.

2. Taking of the Oath by President

Gregory Guercio administered the Oath of Office to Juliet Jordon-Thompson.

B. Election of the Vice President of the Board:

1. Nominations called for Board Vice President.

President Jordon-Thompson called for nominations for Board Vice President. Lisa Johnson was nominated by Trustee Moss. Trustee Sikhrangkur seconded his nomination. **Motion CARRIED:** 6Yes, 0 No, 0 abstain.

2. Taking of the Oath by Vice President

Mr. Gregory Guercio administered the Oath of Office to Lisa Johnson.

C. Election of the 2nd Vice President of the Board:

1. Nominations called for by Board President for 2nd Vice President of the Board.

Trustee Jeannette Santos nominated Trustee King. Trustee King seconded. Trustee Sikhrangkur nominated Trustee Moss. Vice President Johnson seconded.

VOTE to APPROVE Trustee King as Board 2nd Vice President: 2 Yes, 4 No (President Jordon-Thompson, Vice President Johnson, Trustee Sikhrangkur and Trustee Moss voted no.), 0 Abstain.

VOTE to APPROVE Trustee Moss as Board 2nd Vice President: 4 Yes, 2 No (Trustee Santos & Trustee King voted no.)

2. Taking of the Oath by 2nd Vice President

Mr. Guercio administered the Oath of Office to Ron Moss.

COMMUNITY INPUT REGARDING AGENDA ITEMS ONLY

Jackie Allen, Amityville – Ms. Allen spoke about the respect that Board members have demonstrated in the throughout the past years and she hoped it would continue. COMPASS was a big success this year.

Melissa Asbell, Amityville – Mrs. Asbell announced that summer school will begin shortly. Mrs. Asbell invited the Board members to come and observe the summer school students this year.

4. APPOINTMENT OF OFFICERS OF THE DISTRICT

A. District Clerk

1. Appointment of District Clerk – Judith O’Neill

MOTION to APPROVE Agenda Item 4A made by Vice President Johnson, seconded by Trustee Santos. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

2. Taking of the Oath by District Clerk

Mr. Guercio administered the Oath of Office to Judith O’Neill.

B. Deputy District Clerk of the Board

1. Appointment of Deputy District Clerk – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations

MOTION to APPROVE Agenda Item 4B made by Trustee Santos, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

2. Taking of the Oath by Deputy District Clerk

Mr. Guercio administered the Oath of Office to Dr. William Fanning.

C. Claims Auditor

1. Appointment of Claims Auditor – Martin Durschlag

MOTION to APPROVE Agenda Item 4C made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

2. Taking of the Oath by Claims Auditor – To be taken at a later date.

D. District Treasurer

1. Appointment of District Treasurer – Michael Kearns

MOTION to APPROVE Agenda Item 4C made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

2. Taking of the Oath by District Treasurer – To be taken at a later date.

E. Superintendent of Schools

1. Taking of the Oath by Superintendent

Mr. Guercio administered the Oath to Dr. Williams (previously appointed).

5. OTHER APPOINTMENTS

A. School Attorney – General Counsel – Guercio & Guercio, LLP

B. School Attorney – Chief Negotiator – Guercio & Guercio, LLP

C. External District Auditor - Cullen & Danowski LLP

D. Internal District Auditor – Nawrocki Smith, LLP

E. District Sexual Harassment Compliance Officers- Dr. Kathleen Gulbin, Assistant Superintendent for Curriculum & Instruction & Instruction and Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources

F. Asbestos Compliance Officer – Edward Mercurio, Plant Facilities Administrator

- G. Coordinator of Hazardous Materials** – Edward Mercurio, Plant Facilities Administrator
- H. District Emergency Coordinator** – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations
- I. District Records Access Officer** – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations
- J. District Records Retention & Disposition Officer** – Dr. William Fanning, Interim Assistant Superintendent of Finance & Operations
- K. Fire Inspector – Fire Marshall from Suffolk County Fire Marshall’s Office**
- L. Health & Safety Officer** – Edward Mercurio, Plant Facilities Administrator
- M. Impartial Hearing Officers**
- N. Medicaid Compliance Officer** – Peter Paternostro, Administrator for Pupil Personnel Service, Special Education and Central Registration
- O. Homeless Liaison** – Peter Paternostro, Administrator for Pupil Personnel Service, Special Education and Central Registration
- P. Physician to Committee on Special Education** – Dr. Richard Bebirian
- Q. School Physicals**
 - 1. School Physicians
 - 2. Establish Rates for Physical Examinations

MOTION to APPROVE Agenda Items 5A through 5Q made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

- R. Superintendent’s Hearing Officer & Alternate** – Dr. Stephen Neidell, Interim Asst. Superintendent for Human Resources and Dr. Mary Kelly, Asst. Superintendent for Data & Technology
- S. Title IX Hearing Officer** – Anthony Cerullo, Director Physical Education, Health and Athletics
- T. Section 504 Hearing Officer** – Peter Paternostro, Administrator for Pupil Personnel Services, Special Education and Central Registration
- U. Civil Service Hearing Officer** – Dr. Stephen Neidell, Interim Assistant Superintendent for Human Resources
- V. Purchasing Agent** – Dr. William Fanning, Interim Assistant Superintendent for Finance & Operations
- W. Insurance Renewals**
- X. Bind Insurance Coverage**
- Y. District’s Finance Counsel** – Hawkins, Delafield & Wood
- Z. School Publicist** – Syntax Communications
- AA. Establishment of District Mileage Rate**
- BB. Unemployment Services** – Arnold Standard
- CC. Third Party Administrator IRS Regulation Compliance** – Omni Financial Group
- DD. Administrative Services for Worker’s Compensation** – Triad Group, LLC

MOTION to APPROVE Agenda Items 5R through 5DD made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

- EE. Substitute Teachers** – Long Island Substitute Teacher Service
- FF. Board of Registration**
- GG. Attendance of Conferences for Board Members**
- HH. Claims Service Bureau**

MOTION to APPROVE Agenda Items 5EE through 5HH made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

6. DESIGNATIONS

- A. Official Bank Depositories**
 - 1. Chase Manhattan Bank
 - 2. Citi Bank
 - 3. The Bank of New York

MOTION to APPROVE Agenda Items 6A-1 through 6A-3 made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

B. Official Newspapers

1. Amityville Record
2. Massapequa Post

MOTION to APPROVE Agenda Items 6B-1 and 6B-2 made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

C. Authorized Signatories on Checks

MOTION to APPROVE Agenda Item 6C made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

7. AUTHORIZATIONS

- A. BOCES Eastern Suffolk Cooperative Purchasing Program
- B. Bond Registration
- C. Certification of Payrolls
- D. Fiscal Officer for Social Security Reports
- E. Invest District Funds
- F. Opening of Bids
- G. Petty Cash Funds
- H. Authorization of Bidding Services

MOTION to APPROVE Agenda Items 7A through 7H made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

8. BONDING OF PERSONNEL

MOTION to APPROVE Agenda Item 8 made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

9. CSE/CPSE

- A. Appointment of CSE/CPSE Committees
- B. Appointment of Impartial Hearing Officer
- C. Resolutions of Due Process Issues Prior to Impartial Hearing

MOTION to APPROVE Agenda Items 9A through 9C made by Vice President Johnson, seconded by 2nd Vice President Moss. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

10. STATE AND FEDERAL FUNDING

MOTION to APPROVE Agenda Item 8 made by Vice President Johnson, seconded by 2nd Vice President Moss. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

11. BOARD OF EDUCATION COMMITTEES

- A. Policy Committee -Jeannette Santos, Ron Moss and Juliet Jordon-Thompson
- B. Safety Committee - Lisa Johnson
- C. Wellness Committee – Jeannette Santos

MOTION to APPROVE Agenda Items 11A through 11C with the addition of the names of the Board members made by Vice President Johnson, seconded by 2nd Vice President Moss. **Discussion:** Policy Committee – Juliet Jordon-Thompson, **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

12. DISTRICT CELL PHONES

MOTION to APPROVE Agenda Item 12 made by Vice President Johnson, seconded by 2nd Vice President Moss. **Discussion:** **Motion CARRIED:** 6 Yes, 0 No, 0 Abstain.

President Jordon-Thompson appointed Lisa Johnson as District Clerk Pro Tem.

President Jordon-Thompson made two announcements:

Trustee Epps was absent due to a medical emergency.

High School teacher Liz Berning had passed away and all present took a moment of silence.

