

**APPROVED
8/10/2011**

MINUTES
Board of Education
Amityville Union Free School District
Amityville, NY 11701

ANNUAL RE-ORGANIZATIONAL MEETING, July 6, 2011

Park North Administration Building – Board Room – 7:00 PM

LOCATION: Park North Administration Building – Board Room

IN ATTENDANCE: President Michele Sikhrangkur Vice President Juliet Jordon-Thompson
2nd Vice President of the Board Lisa Johnson Trustee Mark Epps
Trustee Nathan King Trustee Ron Moss
Trustee Kathleen Ward

ABSENT: Judith O’Neill

OTHERS IN ATTENDANCE: Dr. John R. Williams, Supt. Of Schools
Dr. Stephen Neidell-Interim Asst. Supt. Human Resources
Dr. Kathleen Gulbin-Asst. Supt. Curriculum & Instruction
Dr. William Fanning-Interim Asst. Supt. Finance & Operations
Mr. Gary Steffanetta, Esq.- Guercio & Guercio
Ms. Nancy Hark, Esq.- Guerico & Guercio

ABSENT: Dr. Mary Kelly-Assistant Supt. Technology

CLERK IN ATTENDANCE: Ms. Barbara Miller – Clerk Pro Tem

COMMUNITY: 10 members present.

SEE ATTACHED AGENDA FOR ITEMS.

1. **MEETING CALLED TO ORDER BY** Mr. Gary Steffanetta, Esq.- Guercio & Guercio at 7:20 PM
 - A. **Emergency Exit/No Smoking Statement**-In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. Smoking is not allowed on school grounds.
 - B. **Pledge of Allegiance**
 - C. **Community Input Regarding Board Agenda Items Only** moved to after 3C
2. **ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION, & SIGNING OF OATH OF OFFICE BOOK**
 1. **Mark Epps- Term July 1, 2011 – June 30, 2014**
Gary Steffanetta, Esq., administered the Oath of Office to the newly elected board member Mark Epps. Mark Epps signed the Oath of Office book.
 2. **Lisa Johnson- Term July 1, 2011 – June 30, 2014**
Gary Steffanetta, Esq., administered the Oath of Office to the newly elected board member Lisa Johnson. Lisa Johnson signed the Oath of Office book.
 3. **Ron Moss- Term July 1, 2011 – June 30, 2014**
Gary Steffanetta, Esq., administered the Oath of Office to the newly elected board member Ron Moss. Ron Moss signed the Oath of Office book.
3. **ELECTION OF OFFICERS OF THE BOARD OF EDUCATION FOR 2011-2012**
 - A. **Election of the President of the Board:**
 1. **Nominations called for by** Mr. Gary Steffanetta, Esq.- Guercio & Guercio for the office of President of the Board. Trustee Michele Sikhrangkur was nominated by Trustee Juliet Jordon-Thompson.
Vote to approve Michele Sikhrangkur as Board President: 6-Yes, 0-No, 1-Abstain (Michele Sikhrangkur)
 2. **Taking of the Oath by President**
Gary Steffanetta, Esq. administered the Oath of Office for President of the Board of Education to Board member Michele Sikhrangkur. Ms. Sikhrangkur signed the Oath of Office book.

President Michele Sikrangkur presided for the remainder of the meeting.

B. Election of the 1st Vice President of the Board:

1. **Nominations called for by Board President** for 1st Vice President of the Board of Education. Trustee Juliet Jordon Thompson was nominated by Trustee Kathleen Ward.

Vote to approve Trustee Juliet Jordon-Thompson as Board 1st Vice President: 7-Yes, 0-No, 0-Abstain

Taking of the Oath by Vice President Gary, Esq. administered the Oath of Office for 1st Vice President of the Board of Education to Board member Juliet Jordon-Thompson. Ms. Jordon-Thompson signed the Oath of Office book.

C. Election of the 2nd Vice President of the Board:

1. **Nominations called for by Board President Sikhrangkur** for 2nd Vice President of the Board of Education. Trustee Juliet Jordon-Thompson nominated Trustee Lisa Johnson.

Vote to approve Trustee Lisa Johnson as Board 2nd Vice President: 7-Yes, 0-No, 0-Abstain

2. **Taking of the Oath by 2nd Vice President** Gary, Esq. administered the Oath of Office for 2nd Vice President of the Board of Education to Board member Lisa Johnson. Ms. Johnson signed the Oath of Office book

Community Input Regarding Board Agenda Items Only

Jeanette Santos, Pam Isabella, Jackie Allen

4. APPOINTMENT OF OFFICERS OF THE DISTRICT FOR 2011-2012

A. District Clerk

1. **Appointment of District Clerk** – Ms. Judith O’Neill

MOTION to TABLE Agenda Items 4A-1 made by Vice President Jordon-Thompson, seconded by Trustee Ron Moss, **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain**

2. **Taking of the Oath by District Clerk**

B. Deputy District Clerk of the Board

1. **Appointment of Deputy District Clerk- Interim Assistant Superintendent of Finance & Operations** – Dr. William J. Fanning

MOTION to APPROVE Agenda Items 4B-1 made by Vice President Jordon-Thompson, seconded by Trustee Ron Moss, **Discussion:** Floor opened for discussion. **Motion CARRIED: 7 Yes, 0 No, 0 Abstain**

2. **Taking of the Oath by Deputy District Clerk**

Gary, Esq. administered the Oath of Office for Deputy District Clerk to Dr. William Fanning, Assistant Superintendent for Finance and Operations. Dr. William Fanning signed the Oath of Office book.

C. Claims Auditor

1. **Appointment of Claims Auditor** – Mr. Martin Durschlag

MOTION to TABLE Agenda Items 4C-1 made by Vice President Jordon-Thompson, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

2. **Taking of the Oath by Internal Auditor**

D. District Treasurer

1. Appointment of District Treasurer – Mr. Michael T. Kearns

MOTION to APPROVE Agenda Items 4D-1 made by Vice President Jordon-Thompson, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

2. Taking of the Oath by District Treasurer- To be taken at a later date.

E. Superintendent of Schools

1. Taking of the Oath by Superintendent

Gary, Esq. administered the Oath of Office for Superintendent of Schools to Dr. John Williams. Dr. John Williams will sign the Oath of Office book

5. OTHER APPOINTMENTS FOR 2011-2012

A. School Attorney-General Counsel – Guercio & Guercio

B. School Attorney-Chief Negotiator – Guercio & Guercio

C. Internal District Auditor –Nawrocki Smith, LLP

D. District Sexual Harassment Compliance Officers – Dr. Kathleen M. Gulbin and Dr. Stephen P. Neidell

E. Asbestos Compliance Officer – Plant Facilities Administrator – Edward Mercurio

F. Coordinator of Hazardous Materials – Plant Facilities Administrator – Edward Mercurio

**G. District Emergency Coordinator – Interim Assistant Superintendent of Finance & Operations
Dr. William J. Fanning**

**H. District Records Access Officer – Interim Assistant Superintendent of Finance & Operations –
Dr. William J. Fanning**

**I. District Records Retention & Disposition Officer – Interim Assistant Superintendent of Finance &
Operations – Dr. William J. Fanning**

J. Fire Inspector-Fire Marshall from Suffolk County Fire Marshall's Office

K. Health & Safety Officer – Plant Facilities Administrator – Edward Mercurio

L. Impartial Hearing Officer

M. Appointment of Medicaid Compliance Officer – Mr. Peter Paternostro

N. Appointment of Homeless Liaison – Mr. Peter Paternostro

O. Physician to Committee on Special Education - Dr. Richard Bebirian

P. School Physicals

1. School Physicians - Dr. Richard Bebirian

2. Establish Rates for Physical Examination

**Q. Superintendent's Hearing Officer – Interim Assistant Superintendent for Human Resources –
Dr. Stephen P. Neidell**

**R. Title IX/Section 504 Hearing Officer – Administrator for Pupil Personnel Services & Special
Education Mr. Peter Paternostro**

**S. Civil Service Hearing Officer – Interim Assistant Superintendent for Human
Resources – Dr. Stephen P. Neidell**

**T. Purchasing Agent –Interim Assistant Superintendent for Finance & Operations –
Dr. William J. Fanning**

U. Insurance Renewal

V. District's Finance Counsel – Hawkins, Delafield & Wood

W. School Publicist – Syntax

X. Establishment of District Mileage Rate

Y. Unemployment Services

Z. Appointment of Board of Registration

AA. Appointment of Omni

BB. Appointment of Triad

CC. Appointment of Long Island Substitute Teacher Service Agreement

MOTION to APPROVE Agenda Items 5-A through 5-CC made by Vice President Jordon-Thompson, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

6. DESIGNATIONS FOR 2011-2012

A. Official Bank Depositories

1. Chase Manhattan Bank

2. Citi Bank

3. The Bank of New York

B. Official Newspapers

1. Amityville Record

2. Massapequa Post

3. Newsday

C. Authorized Signatories on Checks

D. Regular Monthly Board of Education Meeting Schedule

MOTION to APPROVE Agenda Items 6-A through 6-D made by Vice President Jordon-Thompson, seconded by Trustee Ron Moss, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

7. AUTHORIZATIONS FOR 2011-2012

A. Bind Insurance Coverage

B. BOCES Eastern Suffolk Cooperative Purchasing Program

C. Bond Registration

D. Certification of Payrolls

E. Fiscal Officer for Social Security Reports

F. Invest District Funds

G. Opening of Bids

H. Petty Cash Funds

I. Bidding Services

MOTION to APPROVE Agenda Items 7-A through 7-I made by Vice President Jordon-Thompson, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

8. BONDING OF PERSONNEL FOR 2011-2012

- A. School District Treasurer
- B. Interim Assistant Superintendent for Finance and Operations
- C. Claims Auditor
- D. Superintendent of Schools
- E. Other Personnel Covered By A Blanket Bond

MOTION to APPROVE Agenda Items 8-A through 8-E made by Vice President Jordon-Thompson, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

9. COMMITTEE APPOINTMENTS FOR 2011-2012

- A. Appointment of Committee on Preschool Special Education
- B. Appointment of Impartial Hearing Officer
- C. Resolution of Due Process Issues Prior to Impartial Hearings

MOTION to APPROVE Agenda Items 9-A through 9-C made by Vice President Jordon-Thompson, seconded by Trustee Ron Moss, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

10. FUNDING FOR 2011-2012

- A. State & Federal Funding

MOTION to APPROVE Agenda Item 10-A made by Vice President Jordon-Thompson, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

11. BOARD OF EDUCATION COMMITTEES FOR 2011-2012

- A. Policy Committee
- B. Safety Committee
- C. Wellness Committee

MOTION to APPROVE Agenda Items 11-A through 11-C made by Trustee Ron Moss, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

12. CELL PHONE USE FOR 2011-2012

- A. Authorized Personnel

MOTION to APPROVE Agenda Item 12-A made by Trustee Ron Moss, seconded by 2nd Vice President Lisa Johnson, **Discussion:** Floor opened for discussion.

Motion CARRIED: 7 Yes, 0 No, 0 Abstain

Respectfully submitted,

Barbara Miller, Clerk Pro Tem